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गार्डेन रीच शिपबिल्डर्स एण्ड इंजिनियर्स लिमिटेड

Garden Reach Shipbuilders & Engineers Limited

(भारत सरकार का उपक्रम)

(A Govt. of India Undertaking)

रक्षा मंत्रालय

Ministry of Defence

43/46 गार्डेन रीच रोड, कोलकाता - 700024

43/46 Garden Reach Road, Kolkata - 700024

SPECIAL RECRUITMENT DRIVE

(EMPLOYMENT NOTIFICATION NO. OS: 03/2018)

(DETAILED ADVERTISEMENT)

GRSE Ltd. is one of the premier Defence Shipyards and Mini Ratna, Category -I company. It is effectively contributing to the defence preparedness of the country by building different sophisticated and state-of-the-art warships. The Company invites applications from qualified, talented and energetic Indian Nationals for the following post:

Opening date for online registration : 22 Oct 2018 (Afternoon)

Closing date for online registration : 12 Nov 2018

<u>Name of Post/ (Grade)</u>	<u>Scale of pay (IDA)</u>	<u>Max. Age as on 01 Oct 2018</u>	<u>Discipline/ Posts/ Reservation</u>	<u>Minimum Qualification</u>	<u>Minimum Post Qualification Experience as on 01 Oct 2018</u>
General Manager (E-7)	100000-3%-260000	52 yrs. (Refer note xi & xii)	Technical-04 (SC-02 & OBC-02)	Four years full time degree in Engineering or equivalent with 55% overall marks in the discipline of Mechanical / Electrical / Electronics / Marine Engineering / Civil / Production / Naval Architecture. (For detailed qualification grouping, please refer Note - ii)	i 22 years' post qualification experience out of which at least 5 years in Senior position either singularly or collectively in "Ship building" / "Ship design" / "Ship repair" / "Overseeing the construction / repair of Naval Ships or Submarines" etc. ii Naval Officers of the rank of Commodore & above or equivalent in Army / Air Force / Coast Guard and Captain drawing Commodore Grade pay meeting the experience criteria may also be considered. iii Candidates from Govt. / PSU / Autonomous organizations should have 2 years' experience in immediate lower grade whereas Candidates from private sector should be drawing comparable CTC of AGM Grade. iv For details refer Note - xxviii (a) & (b)

SC=Scheduled Caste; OBC=Other Backward Class; PwD= Persons with Disabilities;

NOTE:

EDUCATIONAL QUALIFICATION

- i. **Grouping of Engineering Degree:** Four years Full Time Engineering Degree (BE / B Tech) with 55% Overall Marks. **Lateral entry to 3rd semester of 8 semester course / 2nd year of 4 years course will also be considered as equivalent qualification**
- ii. **Grouping of Disciplines in Engineering Degree – Technical disciplines.**
 - **Mechanical** : Mechanical / Mechanical & Industrial Engineering / Mechanical & Production Engineering / Marine Engineering.
 - **Electrical** : Electrical / Electrical & Electronics / Electrical & Instrumentation.
 - **Naval Architecture** : Naval Architecture / Naval Architecture & Shipbuilding / Naval Architecture & Ocean Engineering / Naval Architecture & Marine Engineering / Ocean Engineering & Naval Architecture / Naval Architecture & Off-shore Engineering.
 - **Civil** : Civil Engineering / Civil & Structural Engineering / Structural Engineering.
 - **Electronics** : Electronics / Electronics & Communication / Applied Electronics & Instrumentation / Electronics & Telecommunication / Electronics & Instrumentation / Instrumentation & Control.
 - **Production** : Production Engineering / Production Engineering & Management / Production and Industrial Engineering / Manufacturing Technology / Engineering.
 - **Marine Engineering** : Marine Engineering.
- iii. Only the above mentioned disciplines will be considered for the recruitment process. Courses / Disciplines with equivalence to the above will not be considered. **For all the posts the qualification mentioned at Graduate level would be of full time only. No Part Time/Correspondence course will be accepted.**
- iv. **For all posts the qualifying marks in graduate level examination for Engineering disciplines will be 55% overall marks (Aggregate of all semesters/year or equivalent CGPA marks).**
- v. **Post graduate integrated Degree/ Dual Degree Courses will also be allowed. The integrated Professional Technical qualification should be of 5 years duration after 10+2 qualification.**
- vi. AICTE / UGC / Government of India recognized / approved Degree / Diploma / PG Degree / PG Diploma courses in concerned discipline (as referred above) awarded by University / Institution recognized by Govt. of India will only be considered
- vii. The date of declaration of result / issuance of mark sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account.
- viii. Candidates having Master degree in engineering must possess the minimum qualification prescribed against the post.
- ix. Wherever grades e.g. CGPA/OGPA/DGPA (as applicable) are awarded, the following method will be adopted for conversion to equivalent percentage of marks:
 - (a) The conversion of CGPA to percentage of marks would be based on the procedure certified by the University / Institution from where they have obtained the qualifying degree. Documents viz. Mark sheet / Final / Provisional Degree / Letter issued by competent authority of the respective University/Institution will be considered for ascertaining the CGPA to % conversion criteria.
 - (b) In case the University/Institution does not have any criteria for converting CGPA into equivalent percentage of marks, it has to be categorically mentioned in the Mark sheet / Final / Provisional Degree / Letter issued by competent authority of the respective University/Institution. In such cases, the equivalence would be established by dividing the candidate's CGPA by the maximum possible CGPA and multiplying the result with 100.
- x. The candidate must produce a certificate mentioning the nature of duties performed at each level / posting in the organization at present working / worked must be enclosed with the application.

AGE RELAXATION

- xi. The upper age limit for candidates mentioned in the advertisement is as applicable for UR category. Age Relaxation for SC / OBC / PwD / Ex-Servicemen will be as per Govt. guidelines. The upper age limit shall be relaxed by five years for internal candidates. **Maximum age for joining the company will be 56 years after all age relaxations.**
- xii. The relaxation in age limit for PWD candidates shall be applicable irrespective of the fact whether the post is reserved or not.

RESERVATION

- xiii. Persons with minimum 40% disability having handicapped certificate issued from Competent Authority can apply in accordance with provision of Para 25 of DOP&T OM No. 36035/3/2004 - Estt (Res) dated 29 Dec 05 for the posts not reserved for PwD.
- xiv. OBC candidates at the time of interview have to submit declaration to the effect that the incumbent does not fall in Creamy Layer section and also to produce non-creamy layer certificate in the prescribed format as applicable for appointment for the posts under Govt. of India and Central Govt. Public Sector Undertaking. OBC (non-creamy layer) certificate by the Competent Authority should be issued in the current year.
- xv. Category (SC/OBC/PwD) once entered in the Online Application form will not be allowed to be changed and no benefit of other category will be admissible later.

APPLICATION PROCEDURE

- xvi. All candidates have to submit application ONLINE through 'Career section' of GRSE website www.grse.in or on <https://jobapply.in/grse2018>
- xvii. All candidates are required to apply ONLINE, take print out of auto generated filled in Application Format, put their signature at designated places and send it along with GRSE Copy of Application Fee Challan, self-attested copies of testimonials / certificates in support of Date of Birth, Category, Educational & Professional qualification, Experience, Ex-Servicemen, PwD etc. through **ORDINARY POST** only to **Post Box No. 3076, Lodhi Road, New Delhi – 110003**, so as to reach within the due date of **22 Nov 2018**. The envelope containing the application and supporting documents should be super-scribed with **“GRSE Employment Notification No. OS: 03/2018”** and **“Post Applied for**”
- xviii. Serving candidates of Govt. / Semi-Govt. / PSUs / Autonomous Organization are further required to forward the auto-generated printout along with self-attested copies of supporting documents through proper channel before the due date of **22 Nov 2018** to the address mentioned at Para xvii or produce 'No Objection Certificate (NOC)' at the time of interview.
- xix. Please note that candidature of the candidate is liable to be cancelled if he / she submits more than one application for same post.
- xx. **Incomplete application / application without supporting documents is liable to be rejected.**
- xxi. The detailed procedure of application and other details are available in **“Career Section”** of GRSE Website: www.grse.in and also in <https://jobapply.in/grse2018>
- xxii. **The selection for all posts will be through interview.**

- xxiii. **All correspondence with candidates shall be done through e-mail only. All information regarding Interview Call Letter etc. shall be provided through e-mail uploaded at the time of application / uploading on GRSE website.** Responsibility of receiving, downloading and printing of Interview Call Letter or any other information shall be of the candidate only. GRSE will not be responsible for any loss of e-mail sent, due to invalid / wrong e-mail ID provided by the candidate or delivery of e-mails to Spam/Bulk mail folder or for delay / non-receipt of information if a candidate fails to access his / her mail / website in time or DND activated mobile no. etc.

APPLICATION FEE

- xxiv. **Application fees of ₹500/- and Bank charges of ₹50/- (Total fees ₹550/-)** to be deposited through Bank Challan mode at any branch of State Bank of India (SBI) by the applicants. Applicants belonging to SC / PwD / Internal Candidates are exempted from payment of Application Fee.
- xxv. The application fee is non-refundable and hence candidates are advised to ensure their eligibility for the post before applying.
- xxvi. Please refer “**Guidelines to Apply Online**” in the portal <https://jobapply.in/grse2018> for details regarding remittance of Application Fee through Bank Challan in SBI Branches.
- xxvii. No other mode of payment will be accepted.

PAY SCALES

- xxviii. a) **From Navy/Army/ Air Force/ Coast Guard equivalent post & grade**

Posts	Grade	Pay Scale of the posts advertised	Rank (Navy/Army/Air Force)
GM	E-7	100000-3%-260000	Commodore and above or equivalent. Captain drawing Commodore Grade Pay

- b) **From PSU / Govt. Department:**

The equivalent pay scales in the various grades on CDA and IDA are given below:

Post advertised	Grade	Pay Scale of the posts advertised	Two years immediate lower grade Pay Scale	
			CDA Pay Scales	IDA Pay Scales/ Grade
GM	E-7	100000-3%-260000	37400-67000-GP-8700 (Pre-revised) 130600-215900 (Revised)	90000-240000/ (E-6)

- xxix. **From Private Sector:**

The applicants working in private sector should indicate their total Cost to Company (CTC) head wise with supporting document (monetary & cash part both inclusive) and should indicate their organization structure and their position in the organization hierarchy and should be **drawing the comparable CTC of immediate lower Grade for a minimum period of two years.** The comparable CTC for the purpose will recon a **lower variance up to maximum of 10% of CTC** of equivalent grade in GRSE.

Post advertised	CTC of immediate lower Grade
GM (E-7)	22.25 Lakhs (E-6 / AGM)

GENERAL TERMS AND CONDITIONS

- xxx. The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the eligibility criteria as prescribed in the advertisement would not bestow on him / her the right to be definitely considered for selection process.
- xxxi. **The experience mentioned against the post excludes any kind of traineeship including Management Trainee / Graduate Engineer Trainee etc.**
- xxxii. In addition to Basic pay, Industrial DA, HRA, other Perks (35% of Basic pay), CPF, Gratuity etc. are admissible as per the Company's Rules. The present CTC per annum in **GM (E-7) is 24.70 lakhs**. In addition, Performance Related Pay will be applicable.
- xxxiii. GRSE reserves the right to fill up all the posts based on suitability or increase / decrease the number of posts to be filled up or cancel any post or even cancel the whole process of recruitment without assigning any reason. In such cases the reservations will be as per the Govt. guidelines.
- xxxiv. Option of Hindi medium shall be given in interview.
- xxxv. If selected, the candidates can be posted to any Unit / Project / location of the company.
- xxxvi. **Final selection of candidates is subject to medical fitness by Company's Medical Officer as per company's Recruitment Rules.**
- xxxvii. **Outstation candidates called for interview will be paid travel re-imburement for both ways Air fare by Economy class at actual by shortest route from place of residence / place of work to Kolkata whichever is less on production of tickets / receipts and Boarding Pass for incoming journey.**
- xxxviii. The decision of GRSE in all matters regarding eligibility, conduct of interview and selection will be final and binding on the candidates and no correspondence will be entertained. **Corrigendum if any will only be issued in website and no other communication will be made either in press or by any other mode.**
- xxxix. Management reserves the right to call for any additional documentary evidence in support of education and experience of the applicants.
- xl. **In case, at any time, it is found that the candidate is not meeting the eligibility criteria, the candidature will summarily be rejected forthwith. In that event, no reimbursement of travelling expenses and medical expenses incurred for attending the interview will be made. Hence, candidate must ensure that he/she is absolutely meeting the eligibility criteria and other conditions advertised without any deviation.**
- xli. **Furnishing of false information or concealment / suppression of factual information will render the candidate unfit for employment and GRSE will not be responsible for any consequence of furnishing of such wrong / false information.**
- xlii. For any dispute, the Jurisdiction shall be Kolkata.

IMPORTANT DATES

<u>Sl. No.</u>	<u>Details</u>	<u>Dates</u>
(a)	Start Date for Online Registration	22 Oct 2018 (14:00 hrs.)
(b)	Closing Date for Online Registration	12 Nov 2018 (23:59 hrs.)
(c)	Remittance of application fees in Bank (SBI) (during Banking hours on working days)	From 24 Oct 2018 to 14 Nov 2018
(d)	Receipt of hardcopy of application signed by candidate along with GRSE copy of Bank Challan (if applicable) and certificates / testimonials in support of eligibility.	22 Nov 2018

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