

Government of India  
Ministry of Defence  
Defence Accounts Department  
Controller of Defence Accounts Guwahati  
Udayan Vihar, Narangi, Guwahati-781171

**PROFORMA FOR BIODATA**  
**(For the post of Canteen Attendant in the Departmental Canteen)**

1. Full Name(In block letters)  
(Sh./Smt./Km.): \_\_\_\_\_
2. Date of Birth  
: \_\_\_\_\_
3. Category i.e. SC/ST/OBC/General : \_\_\_\_\_
4. Nationality : \_\_\_\_\_
5. Gender : \_\_\_\_\_
6. Postal Address : \_\_\_\_\_  
\_\_\_\_\_
7. Mobile No : .....E-mail.....
8. Academic Qualification:

Paste one self-attested passport size photograph

Educational Qualification/Diploma	Year	Name of the University/Institution	Subject

9. Employment Exchange Registration ID No.: \_\_\_\_\_
10. Work Experience (If any) : .....
11. Language Known : \_\_\_\_\_
12. Any other information : \_\_\_\_\_

**DECLARATION**

1. I declare that the entries made in the columns of this Proforma are correct and true to the best of my knowledge and nothing has been either concealed or misrepresented by me.

2. I have understood the nature of duties indicated in the advertisement and would carry out the same if selected to the post.

Place:

Date:

SIGNATURE