

**PRASAR BHARATI  
(INDIA'S PUBLIC SERVICE BROADCASTER)  
PRASAR BHARATI SECRETARIAT  
PRASAR BHARATI HOUSE  
COPERNICUS MARG, NEW DELHI**

No: A-10013/02/2017-PPC(part)

Dated: 17.10.2018

**To,**

**The Secretary  
All Ministries/Departments  
Govt. of India**

**Sub:** Filling up of twelve (12) vacancies of Private Secretary on deputation basis in Prasar Bharati.

I am directed to state that applications are invited for filling up of twelve (12) vacant posts of Private Secretary in Prasar Bharati to be filled on deputation basis from eligible candidates working in Ministries/Departments of the Central Government and Autonomous Organisations, following Central Government Rules/norms/procedures/pay scales etc.

**Eligibility:**

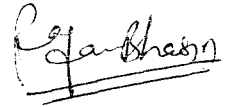
2. Officers under Central Government and Autonomous Organizations following Central Government Rules/ norms/procedures/pay scales etc. holding analogous post on **regular basis** in the parent cadre in (pre-revised) PB-II +Grade Pay 4800/-  
**or**
- (i) Having three (03) years service in PB-2 i.e. 9300-34800 + 4600/- **on regular basis** in the parent cadre/Department and having experience as Private Secretary or Personal Assistant.  
**or**
- iii) Having eight (8) years service in PB-2 i.e. 9300-34800 + 4200/- **on regular basis** in the parent cadre/Department and having experience as Private Secretary or Personal Assistant.
3. **Scale: PB-2, 9300-34800 + Grade Pay of Rs.4800/- (pre-revised) i.e. Level 8 of 7<sup>th</sup> CPC**
4. **Age Limit:** The officers should not have crossed the age of 56 years as on the closing date of receipt of application for the above mentioned posts.
5. The terms & conditions and pay & allowances of the officers selected for appointment on deputation basis will be governed as per the provisions contained in Government of India, DOP & T O.M. No. 6/08/2009-Estt(Pay.II) dated 17.06.2010, as amended from time to time. The initial period of deputation shall be for a period of 3 years.

6. Interested officers may forward their applications in the prescribed format (as given in the Annexure) along with the following documents through proper channel:

- (i) Certified copies of up-to-date and complete Annual Confidential Report (APAR/CR Dossier) of last five years.
- (ii) Integrity Certificate.
- (iii) Vigilance Clearance.
- (iv) List of minor/major penalty, if any, imposed on the applicant during last 10 years.

7. Applications complete in all respects should be forwarded through proper channel to Deputy Director (PBRB), Prasar Bharati Secretariat, Prasar Bharati House, Copernicus Marg, New Delhi.

8. Last date for receipt of application is 21 days from the date of publication of the advertisement in the Employment News.



(Rajan Bhasin)  
Dy. Director (Pers.)

Copy to:

1. DG:AIR.
2. DG, Doordarshan.
3. ADG(Admn), DG: Doordarshan, New Delhi with the request to place the advertisement in the official website in downloadable format. Also arrange for Scrolling of the Advertisement on website. Further, Scrolling may also be placed on various DD channels.
4. ADG(Admn.) DG:AIR.
5. ADG(News), DD News with the request to place Scrolling on DD News.
6. Dy. Director General, AIR, Delhi with the request to place the advertisement in the official website in downloadable format. Also arrange for Scrolling of the Advertisement on website.
7. NIC for placing the vacancy circular at DOP&T's website.
8. DDG(Tech.) PBS for placing on the website of Prasar Bharati.
- ✓ 9. DDG(I.T) PBS for Scrolling of the Advertisement on website.
10. Social Media Team O/o CEO : Prasar Bharati
11. Hindi Unit for Hindi version
12. Guard file.