



PUNJAB PUBLIC SERVICE COMMISSION
BARADARI GARDEN, PATIALA- 147001
WEBSITE : <http://ppsc.gov.in>

Advt. No. 11

General Information for the Candidates

For the Posts of Assistant Town Planner in the Department of Housing and Urban Development, Punjab

Introduction.

The Punjab Public Service Commission (PPSC) has been established under Article 315 of the Constitution of India, with the basic purpose of recruiting officials in various departments of the Government as per the requisitions sent by the Government in this regard from time to time.

1. The Punjab Public Service Commission invites **Online Application Forms** from eligible candidates for recruitment to 14 posts of Assistant Town Planner in the Department of Housing and Urban Development Punjab

Note : This Advertisement is being published as per the requisition received from the Department of Housing and Urban Development, Government of Punjab vide letter No. 1/38/2016-2H1/852796/1 dated 03/10/2016 and No. 1/2016/R-210/CTP(Pb)/4795 dated 105/7/2018

2. Reservation of Posts:

Category Code	Name of Post/Category	No. of Posts
71	General	06
72/73	Ex-Serviceman/LDESM, Punjab	02
75	Sports Persons, Punjab	01
77	Scheduled Castes Other, Punjab	02
81	Balmiki Mazbhi Sikhs,Punjab	02
82/83	Balmiki/Mazbhi Sikhs ESM/LDESM, Punjab	01
	Total	14*

*The number of vacancies and reservation of posts is liable to alteration without any notice.

3. PAY SCALE: 15600-33900+5400 Grade Pay

As per existing Government orders regarding the pay of the appointed candidates, as per Notification No. 7/204/2012- 4FP1/66, Dated 15/01/2015 Govt. of Punjab Department of Finance (Finance Personnel-I Branch) Chandigarh and Notification No. 1/62016- 4P.P.1/834680/1 dated 07/09/2016 Govt. of Punjab Department of Personnel (Personnel Policies-1 Branch), Chandigarh fixed emolument equal to Minimum of the Pay Band without any Grade Pay or any allowance will be paid during the probation period of three years. Besides above, Annual increment or any other allowance except travelling allowance will not be paid during the probation period of three years. However, this issue is under litigation in Hon'ble High Court. So there may be some change in rule in due course, but so far the Rule stands.

4. ESSENTIAL QUALIFICATIONS :-

- 4.1 Should possess Masters Degree in Town and Country Planning or its equivalent from a recognized university or institution making the holder eligible for associate membership of the Institute of Town Planners (India).
- 4.2 Punjabi of Matric or its equivalent Standard is essential.

5.0 AGE

- (i) **Candidates should not be below 18 years and above 37 years of age as on 01-01-2018.**
- (ii) Upper age limit may be relaxed up to 45 years for Punjab Govt. and its Board/Corporation/Commission and Authorities employees, all States/ Central Government employees.
- (iii) The Upper age limit is relaxed up to 42 years for Scheduled Castes and Backward Classes of Punjab.
- (iv) Ex-servicemen of Punjab Domicile shall be allowed to deduct the period of his service in the Armed Forces of Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the Service Rules concerned by more than three years, he shall be deemed to satisfy the condition regarding age limit.
- (v) Upper age limit is also relaxable up to 42 years for Widows, Divorcees and certain other Categories of Women.
- (vi) Upper age limit is also relaxed upto 47 years for Physically Handicapped of Punjab.

6.0 Competitive Examination for selection

- (a) The procedure for Competitive Examination for selection of candidates for the post of Assistant Town Planner in the Department of Housing and Urban Development, Punjab, is in following sequence:-
- (b) There will be a written test of 300 marks (120 questions of 2.5 marks each) and an interview of 40 marks.
- (c) The written paper will consist of 120 multiple choice questions. 100 questions out of 120 questions will be of the subject. Rest 20 questions will be of Logical Reasoning, Mental Ability, General Knowledge and Current Affairs. Out of them , atleast 10 questions will be of Logical Reasoning and Mental ability. The total time allotted for the written examination will be 2 hours and 30 minutes.
- (d) Candidates not more than three times the number of posts (in their order of merit of written exam) shall be short-listed for appearing in the interview. However, this number shall be subject to variation if two or more candidates at the last number (the number at the end) get equal marks, then all of them shall be considered for appearing in the Interview (subject to eligibility), warranting the corresponding increase in the stipulated ratio.
- (e) The written examination is tentatively scheduled on **16 December, 2018.**

7.00 The salient features of the written competitive exam shall be as follows:-

- (a) There will be no negative marking in the written test, for questions wrongly answered or questions not answered.
- (b) After the answer key is put on the PPSC website (after written examination), ,candidates will be permitted to raise objections if any. Candidates will be given four days to deliberate before putting up objections. Any objection found ' frivolous' may draw negative marking, equal to the weightage of the question.
- (c) The aim of the Interview is to assess the candidate's suitability for the job in terms of his personal qualities by a Panel Interview.
- (d) Final result shall be prepared on the basis of the grand total of the marks obtained by the Candidates in the **Written Competitive Examination and the Interview.**
- (e) The marks of written competitive examination obtained by the candidates or cut off marks for interview will not be disclosed at the time of short listing the

candidates for interview, to avoid the same influencing the interview panel. However the complete details of written marks and interview marks will be available on the website of Commission after compiling the final result.

8.0 (a) Syllabi of the Subject is attached at Annexure-A

(b) Syllabi of Logical Reasoning/Mental Ability :

Logical Deductions

- 1. Deriving conclusion from passages
- 2. Theme Detection
- 3. Cause and Effect Reasoning
- 4. Logic
- 5. Statement- Arguments
- 6. Statement- Assumptions
- 7. Statement- Courses of Action
- 8. Statement- Conclusions

Verbal Reasoning

- 1. Analogy
- 2. Series Completion
- 3. Verification of truth of the Statement
- 4. Situation Reaction Test
- 5. Direction Sense Test
- 6. Classification
- 7. Data Sufficiency
- 8. Alpha- Numeric Sequence Puzzle
- 9. Puzzle Test
- 10. Blood Relations
- 11. Coding- Decoding
- 12. Assertion and Reasoning
- 13. Arithmetical Reasoning
- 14. Operations of Mathematics
- 15. Venn Diagrams
- 16. Word Sequence
- 17. Missing Characters
- 18. Sequential Output training
- 19. Directions
- 20. Test on Alphabets
- 21. Eligibility Test

Non-Verbal Reasoning

- 1. Dot Situation
- 2. Identical figure groupings
- 3. Forming figures and analysis
- 4. Construction of Squares and Triangles
- 5. Series
- 6. Analogy
- 7. Analytical Reasoning
- 8. Paper Folding
- 9. Paper Cutting
- 10. Cubes and Dice
- 11. Water Images
- 12. Mirror Images
- 13. Figure Matrix
- 14. Completion of Incomplete Pattern
- 15. Spotting out the embedded figures
- 16. Classification
- 17. Rule Detection

(c) **Syllabi of General Knowledge and Current Affairs:**

- (a) General Knowledge and Current affairs of National and International importance including:
 - (i) Economic issues.
 - (ii) Polity issues.
 - (iii) Environment issues
 - (iv) Science and Technology.
 - (v) Any other current issues.
- (b) (i) History of India with special reference to Indian freedom struggle movement
- (ii) History of Punjab- 14th century onwards.

9.1 Information about the examination centre(s) shall be mentioned on Admit Cards of all candidates. Details regarding the Admit cards shall be given shortly on the website of the Commission.

9.2 All candidates who apply for ibid posts will be treated “provisionally eligible” for appearing in the competitive exam. Acceptance of applications at this stage and allotment of Roll Numbers by PPSC does not indicate acceptance of candidature by the PPSC, since there is no scrutiny of documents before the written test.

9.3 The scrutiny of application forms shall be done after the conduct of the examination. During the process of scrutiny, the application forms and other relevant documents, certificates, etc of the candidates shall be examined to determine their eligibility as on the last date of submission of online application forms. Candidates not meeting the eligibility criteria will be rejected after the scrutiny process or any time thereafter if found ineligible.

9.4 The candidates applying for the Competitive Examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Competitive Examination and Interview will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on checking at any time before or after the Competitive Examination, Interview, it found that they do not fulfill any of the eligibility conditions; their candidature for the examination will be cancelled by the Commission. If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Commission or the civil court. Any attempt on the part of a candidate to obtain support for his candidature by any unfair means will render him/ her liable for disqualification and disciplinary action.

10.0 Nationality:

A candidate shall be a:

- i) Citizen of India; or
- ii) Citizen of Nepal; or
- iii) Subject of Bhutan; or
- iv) Tibetan refugee who came over to India before the 1st January, 1962, with the intention of permanently settling in India; or.
- v) A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India;

Provided that a candidate belonging to categories (ii), (iii), (iv) and (v) shall be a person in whose favour a certificate of eligibility has been issued by the Government of Punjab in the Department of Home Affairs and Justice.

11.0 Submission of Application Form

The candidates can ONLY apply by filling Online Application Form, a link of which is available on the website of the Commission <http://ppsc.gov.in> No other mode of application will be accepted.

Process	Step	Last Date
To make new registration for applying for the post.	Step-1)	28.11.2018 By 11:59:00 PM
To deposit the Application fees by system generated Bank Challan Form.	(Step-2	05.12.2018 [During Banking Hours]

- 12.0 (a) The candidates are NOT REQUIRED to send the Hard Copy of the Online Application Form to the Office of Punjab Public Service Commission. However, the candidates must take out the hard copy in soft form or print out at the time of applying otherwise he/she will not be able to take out the copy at the later stage. He/she must retain the hard/soft copy of online application form along with all eligibility documents ready to be sent at a short notice to PPSC whenever required by PPSC during short listing for the interview or earlier
- (b) However, candidates applying under the Sports Category if any such post exists, will send a hard copy of 'On line Application Form' along with Sports Gradation Certificate and other certificates related to sports to establish his eligibility under the sports category.
- (c) Candidates applying under Physically Handicapped Category if any such post exists, should also refer to "General Information" with reference to documents to be sent to PPSC.
- (d) The following **SELF ATTESTED CERTIFICATES** shall be submitted by candidates when asked at short notice:
1. Proof of Date of Birth : Certificate of Matriculation/Higher Secondary.
 2. Proof of having passed Punjabi Language.
 3. Relevant Degree and DMC Certificate.
 4. Reserved Category Certificate issued by the Competent Authority(If Applicable)
 5. Experience certificate issued by Competent Authority.
 6. If ESM, certificates/documents mentioning the following:-
 - i) Date of Enrolment
 - ii) Date of Release/Discharge
 - iii) Reason of Release/ Discharge
 7. Certificate as proof of age relaxation claim. (If Applicable)
 8. Certificate as proof of fee concession (If Applicable)
 9. Proof of being Govt. Employee.
 10. Copy of Bank Challan (jPPSSC Copy only)
- (e) The Candidates SHALL sign the declaration the print out of Online Application Form before submitting the same The Candidates SHALL sign the declaration on last page of the print out of Online Application Form before submitting the same.

13.0 Application and Examination Fee

The candidates are required to pay the Application fee as per Govt. Letter No. 10/20/2007 - 3PP3/97751/1 dated 17-9-2013 as mentioned below:-

Name of Category	Online Application charges	Examination Fee	Total
Scheduled Castes/ Scheduled Tribes of all States and Backward Classes of Punjab State only.	Rs. 500/-	Rs. 625/-	1125/-
Ex-Servicemen of Punjab state only	Rs. 500/-	No Fee to be paid	500/-

All Others Categories (including Lineal Descendent of Ex-servicemen, Punjab)	Rs 500/-	Rs. 2500/-	3000/-
Physically Handicapped, Punjab State only.	Rs. 500/-	Rs. 1250/-	1750/-

The candidates entitled to fee concession/exemption MUST submit with their Application Form, a self attested copy of the certificate certifying their claim for fee concession/exemption. Candidates who do not submit such a certificate shall not be entitled to fee concession/exemption under any circumstances.

Application fee MUST be submitted **through any Branch of State Bank of India only.** Candidate should carefully fill the details in the Online Application Form and click on the "SUBMIT" button at the end of the Online Application Format. Before pressing the "SUBMIT" Button, candidates are advised to verify every detail filled in the application. After submitting the online application form, the candidate should take a printout of the system generated Bank challan. **No Change/Edit will be allowed after Submitting the Application Form. The application fee is non-refundable.**

14.0 Conditions which may render a candidate ineligible

14.1 The following conditions, among others, may render the candidates ineligible:

- Insufficient fee;
- Application fee deposited by means other than a Bank Challan through any branch State Bank of India.**
- Late receipt of print out of Online Application Form;
- Wrong/incomplete information given in the application form;
- Candidates debarred by the PPSC/other Public Service Commissions;
- Non-fulfillment of any of the eligibility conditions, including those of age and educational qualifications.

Important Note

- Only Scheduled Castes, Backward Classes, Ex-Servicemen/ LDESM, Physically Handicapped, Freedom Fighter & Sports Persons of Punjab domicile are eligible for the benefit of reservation.
- A candidate should indicate the specific category for which he/she wants to be considered and category once opted cannot be changed under any circumstances.**
- SC/ST Candidates belonging to other States are required to fill their Post Category as General Category (Code 71). They are entitled only to fee concession but not entitled to avail reservation/age relaxation.
- Ex-servicemen/Lineal Descendent of Ex-Servicemen (LDESM)/Grand children of Gallantry Award Winners who have domicile of Punjab are eligible for reservation under the Ex-Servicemen category. LDESM/Grand children of Gallantry Award Winners shall be considered against the vacancies for Ex-servicemen ONLY IF no Ex-servicemen are available. In case sufficient numbers of Ex-servicemen are available, then LDESM shall be treated as General Category candidates.

15.0 Definition Of Categories

Candidates should select their categories carefully, because candidates belonging to categories other than category 71 (General), are entitled to fee concession/exemption, age relaxation and job reservation. **The category once selected by a candidate will not be changed under any circumstances.**

Candidates shall submit certificates issued by the Competent Authority in support of their claim to a particular category.

Categories and Category Code

<u>Code No.</u>	<u>Category Name</u>
71	General Category
72	ESM, Punjab
73	LDESM, Punjab
74	Freedom Fighter, Punjab
75	Sports Person, Punjab
76	Physically Handicapped, Punjab: A : Visually Impaired B : Hearing Impaired C : Orthopaedically Disabled
77	SC Others, Punjab
78	SC ESM, Punjab
79	SC LDESM, Punjab
80	SC Sports Person, Punjab
81	Balmiki/ Mazhbi Sikh, Punjab
82	Balmiki/ Mazhbi Sikh ESM, Punjab
83	Balmiki/ Mazhbi Sikh LDESM, Punjab
84	Balmiki/ Mazhbi Sikh Sports Person, Punjab
85	BC, Punjab
86	BC ESM, Punjab
87	BC LDESM, Punjab

CODE FOR AGE RELAXATION (If claimed)

<u>Code No</u>	<u>Category Name</u>
91	State Government/Central Government Employees.
92	SC Punjab only
93	Balmiki/Mazhbi Sikh Punjab Only
94	Widows & certain other categories of women of Punjab.
95	B.C., Punjab Only
96	ESM, Punjab Only
97	Physically Handicapped, Punjab Only
98	SC Punjab only+ State Government/Central Government Employees.
99	SC Punjab only + ESM, Punjab.
100	SC Punjab only + Physically Handicapped, Punjab.
101	Balmiki/Mazhbi Sikh Punjab only+ State Government/Central Government Employees.
102	Balmiki/Mazhbi Sikh Punjab only + ESM, Punjab.
103	Balmiki/Mazhbi Sikh Punjab only + Physically Handicapped, Punjab.
104	B.C., Punjab. + State Government/Central Government Employees.
105	B.C., Punjab. + ESM, Punjab
106	B.C., Punjab. + Physically Handicapped, Punjab.

15.1 BACKWARD CLASSES (PUNJAB)

- 15.1.1 The candidates desiring to be considered for the Backward Classes category are required to submit a certificate as per Punjab Government letter No.1/41/93 . RCI/459 dated 17/1/1994, No. 1/41/93RC-1/1597, dated 17-8-2005, No.1/41/93 RCI/209, dated 24.2.2009 and No.1/41/93 RCI/609 dated 24.10.2013 in the Section of prescribed proforma.
- 15.1.2 The BC Certificate in proforma other than the prescribed proforma will not be accepted. The candidates belonging to Backward Classes are required to attach a declaration along with Backward Class certificate that no change occurred in their

status and they do not fall in the section of creamy-layer as per Govt. letter No. 10/9/2009-RCI/62 Dated 08/1/2010.

15.1.3 The Competent Authorities to issue the necessary certificate are:

- a) Deputy Commissioner
- b) Additional Deputy Commissioner
- c) Sub-Divisional Magistrate
- d) Executive Magistrate (PCS Officers only)
- e) Tehsildar

15.2 SON/DAUGHTER/GRAND SON/GRAND DAUGHTER OF FREEDOM FIGHTERS (PUNJAB)

15.2.1 Candidates claiming to be son/grandson/daughter/granddaughter of Freedom Fighters are required to submit a certificate issued by the competent authority (i.e., Deputy Commissioner of the district concerned) as per Punjab Government Instructions No.9 (13) 3P-II-84/5822 dated 4/4/1985, No.1(135)-8P-II/7/310/20,dated 19.6.91 and No. 4-13-8 P-11-97/10112 dated 22/8/1997.

15.2.2 Only those Freedom Fighters and their son/daughter/grand-son/grand-daughter are eligible for consideration for reservation under this category who:

- a) belong to the State of Punjab; and
- b) have either been granted a Freedom Fighter pension by the Punjab Government or have been awarded Tamra Patra by the Government of India; or
- c) are otherwise eligible for the grant of Freedom Fighter pension and Tamra Patra but for any reason whatsoever did not apply for Freedom Fighter pension and Tamra Patra but can obtain Freedom Fighter/ son/daughter/grand-son/grand-daughter of Freedom Fighter certificate from the General Administration (Political wing) of the Punjab Government.

15.3 EX-SERVICEMEN (PUNJAB)

15.3.1 "Ex-serviceman" means a person who has served in any rank, whether as a combatant or a non combatant, in the Naval, Military and Air Force of the Union of India (here-in-after referred to as the Armed forces of the Union of India), and who has:

- a) retired or released from such service at his or her own request after earning his or her pension; or
- b) been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
- c) been released otherwise than on his own request from such service as a result of reduction in establishment; or
- d) been released from such service after completing the specific period of engagement otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity;

15.3.2 "but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Para Military Forces, but includes personnel of the Lok Sahayak Sena of the following categories namely:

- a) Pension holders for continuous embodied service
- b) Persons with disability attributable to military service; and
- c) Gallantry award winners

15.3.3 Ex-servicemen should be of Punjab domicile and they should submit a Punjab Resident Certificate from the competent authority, failing which would result in cancellation of their candidature.

Explanation: The persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of "Ex-servicemen", may be permitted to apply for re-employment one year before the completion of specified terms of engagement and avail themselves of all concessions available to Ex-servicemen but shall not be permitted to leave the uniform until they complete the specified terms of engagement in the Armed Forces of the Union.

15.3.4 As per Punjab Govt. letter No.15/25/2001-4DW/1591 dated 21/5/2002 an Ex-serviceman is allowed the benefit of Reservation for the second time and even

thereafter in subsequent recruitment in according with the provisions of these Rules.

15.3.5 Provided that where an Ex-serviceman is not available for recruitment against a reserved category, such a vacancy shall be reserved to be filled in by recruitment of either the wife or one descendent child of an Ex-serviceman.

15.3.6 Provided further that the wife or the Lineal Descendent child of the Ex-serviceman shall be recruited against the reserved vacancy subject to the conditions that:

- (i) he or she possesses the prescribed qualifications and the within the prescribed age limit,
- (ii) he or she is not already in service;
- (iii) he or she will be eligible to avail the benefit only once in life.

Provided further that one grand Child of the Gallantry Award Winner shall be recruited against the reserved vacancy, in case the benefit or reservation has not been availed of by any of the children or dependents such winner or by the winner himself subject to the conditions specified in the second proviso.

For the purpose of this proviso Gallantry Award Winner includes the winner of the Paramvir Chakra, The Mahavir Chakra, the Vir Chakra, the Sena or Nao Sena or Vayu Sena Medal and Mention-in-Despatches.

15.3.7 As per Punjab Government notification No.GSR9/Const./ Art309, 234 and 318/Amd(5)/2003 dated 06/11/2002 and letter No. 1/28/92-3ET/2805 dated 14/05/2003 and;

- a) "Lineal Descendent" means sons/daughters (married/un-married/widowed legally divorced) of the re-employed/ unemployed Ex-Serviceman.
- b) "Wife" shall include the widow of an Ex-serviceman, provided she has not re-married up to the date of the issue of the appointment letter."
- c) In any case, including the case where the Ex-Serviceman has died, his sons/daughters shall be treated as "Lineal descendent" only if a certificate to this effect has been issued by the authority appointed by the Government.

15.4 SPORTS PERSON (PUNJAB)

A candidate can claim reservation under the Sports Person category only if:

15.4.1 He/ She belongs to State of Punjab; and

- a) He/ She has won National Championship in team or individual events while representing the State of Punjab in such sports events as have been conducted by such respective National Federations as are affiliated to the Indian Olympic Association ; or
- b) He/ She has won National Championship in team or individual events which are organized by the Indian Olympic Association; or
- c) He/ She has won first, second or third position in team or individual events and/or he has won Gold or Silver or Bronze Medal, at International Sports meets, conducted by International Federations affiliated to the International Olympic Committee or by the International Olympic Committee itself.

15.4.2 If candidate belongs to Sports Person, Punjab Category, an attested copy of Gradation Certificate strictly in accordance with the Punjab Sportsman Rules, 1988 issued by the competent authority should be attached with the application form.

15.4.3 Director Sports, Punjab is the competent authority to issue Sports Gradation Certificate and any other Sports Certificate issued by any other authority will not be accepted a valid Certificate for claim of reservation under the Sports Person, Punjab Category.

15.4.4 Applicants claiming reservation under Sports Person, Punjab Category must submit Punjab Resident Certificate from the competent authority, failing which would result in cancellation of their candidature.

15.5 SCHEDULED CASTE, (PUNJAB)/ SCHEDULED TRIBES

The competent authorities for issuing Scheduled Castes/Scheduled Tribes certificates are:

15.5.1 District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class

Stipendiary Magistrate/ City Magistrate/ Sub Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (Not below the rank of Ist Class Stipendiary Magistrate);

15.5.2 Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate;

15.5.3 Revenue Officer not below the rank of Tehsildar;

15.5.4 Sub Divisional Officer (C) of the area where the candidate and or his family formally resides;

15.5.5 Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands;

15.5.6 As per para-3 of Punjab Govt. Instructions No. 1/8/2007-RC-1/815, dated 10th July, 2008, Head of Department or Head of Offices are competent to issue Scheduled Castes Certificates to those applicants whose parents are serving or residing in Chandigarh/Mohali on the basis of their parents service record.

15.6

WIDOWS AND CERTAIN OTHER CATEGORIES OF WOMEN

15.6.1 The definitions as per Government Instructions issued vide letter No. 1/50/83-5PP(1368)/3454 dated 23-4-84 as amended from time to time the widows and certain other categories of women for reservation in employment is as under:
Widows;

15.6.2 Women who are legally separated from their husbands or have been divorced;

15.6.3 Women whose husbands have been ordered by Civil or Criminal Courts to pay maintenance to them;

15.6.4 Women whose husbands have remarried; and

15.6.5 Wives of serving military personnel or those who are disabled while in military service.

15.7 **PHYSICALLY HANDICAPPED (PUNJAB) RULES FOR EXAMINATION:**

The definitions as per Government Instructions issued vide letter No. 10/26/95/5-SS/1252, dated 2-5-97 of the handicapped for purposes of reservation in employment is as under:

a) THE BLIND:

The blind are those who suffer from either of the following conditions: -

Total absence of sight.

Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses.

Limitation of the field of vision subtending an angle of 20 degrees or worse.

b) THE DEAF:

The deaf are those in whom the sense of hearing is non-functional for ordinary purposes of life. They do not hear, understand sounds at all events with amplified speech. The cases included in this category will be those having hearing loss more than 60 decibels in the better ear (profound impairment) in the conversational range of frequencies.

c) ORTHOPAEDICALLY HANDICAPPED:

The orthopedically handicapped are those who have a physical defect or deformity not less than 40 % which causes an interference with the normal functioning of the bones.

Competent authorities to issue such certificate as under:-

(i) Principal Medical Officer

(ii) Chief Medical Officer

(iii) Civil Surgeon

(iv) Class-I Medical Officer of any Government Medical Institution

This certificate should be issued by the competent authorities of the concerned District or place of which the candidate is permanent resident.

d) Extra time (20 minutes per hour) is allowed to the following candidates, who apply under the category of 'Physical Handicapped, Punjab':-

'Candidates with Locomotors Disability and Cerebral Palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum 40% impairment).'

- e) 'Scribe' is allowed to the following candidate, who apply under the category of Physically Handicapped, Punjab:-

(i) Blind/ Partially blind candidate as per instructions cited above in Para

12.7(a) above.

(ii) Such ortho disability due to which a candidates is not able to write.

(iii) All candidates provided with Scribe, will also get additional time of 20 minutes per hour of the time allotted for the paper. The Scribe will not have an academic qualification of more than 10+2 class.

- f) Candidates at (d) and (e) above will submit the following documents to Secretary PPSC (Superintendent Examination) in person, **25 days before the date of written paper** (for vetting), failing which they will not be provided the Scribe or given additional time.

i) Disability Certificate from office of the Civil Surgeon.

ii) For the provision of a Scribe, Affidavit registered as per the specimen attached.

iii) In case of candidates applying for additional time, they will submit certificate as per Para (d) above, signed by the office of Civil Surgeon. This certificate is not required from those candidates who are applying for a Scribe as per (i) and (ii) above.

Note: Performa of application and Affidavit from candidate and application and Affidavit from the Scribe are attached with this General Information to the Candidates.

Note: (1) For any General query, candidates may contact the Commission's Office on telephone number 0175-5014825, 5014831 or by sending email with subject as "GENERAL QUERY REGARDING THE POST OF ASSISTANT TOWN PLANNER supdt.scrutiny@ppsc.gov.in

Note: (2) Candidates are advised in their own interest to apply using Online Application Form much before the closing date and not to wait till the last date to avoid congestion on the web server on account of heavy load on Internet/Website.

Note : (3) Candidates are advised to go through the 'General Information for the candidates' and 'Instructions for filling Online Application Form' carefully before filling up Online Application Form. The Commission will not be responsible for any consequence arising out of incorrect filling up of Application

AFFIDAVIT

I resident of have applied for
..... I solemnly declare and affirm as under:

- 1 That I am **Visually** Impaired candidate therefore I can't **read/write.**
- 2 That I require services of a Scribe for appearing the examination.
- 3 That Sh./Smt..... is becoming my scribe and is not qualified/studied more than 12th standard/ Class.
- 4 The Signatures & thumb impression of the above mentioned Scribe are given below which are duly attested by me.

For Scribe:

1. Signature _____
2. Thumb impression:



()

Deponent

Verification

Verified that the contents of the above affidavit of mine are true and correct and nothing has been concealed or misrepresented therein. If any of the above information is found wrong or the Commission may be also to find out from any source/ evidence, that I can see and write myself, then my candidature will be cancelled.

Note: Affidavit must be attested by the Notary, failing which it will render the candidate ineligible for the provision of the Scribe.

Place ()

Dated Deponent

PUNJAB PUBLIC SERVICE COMMISSION, PATIALA

Recruitment of Post/Posts of in the
department of, Govt. of Punjab.

SCRIBE

Valid for

Examination Centre Name:

Name:

Photo

Scribe for Roll No:

The above mentioned scribe has been allowed by Punjab
Public Service Commission Patiala for the Candidate&
bearing Roll No.....

Superintendent
(Examinations)

PUNJAB PUBLIC SERVICE COMMISSION, PATIALA

Recruitment of post/posts of

in the department of, Government of Punjab.

Please attach two copies of passport size photographs of the scribe and particulars of the scribe for Physical Handicapped (Orthopedically and Visually impaired candidates)

Photo

1 Name of the Orthopedically/
visually challenged candidate:

2 Roll No. of Candidate:

3 Centre Name:

4 Name of the Scribe: _____

5 Address of the Scribe: _____

(a) Permanent Address: _____

(b) Telephone No.: _____

6 Educational Qualification of the Scribe: _____

7 Relationship if any of the scribe to the Candidate: _____

DECLARATION

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Signature of the Candidate

Signature of the Scribe

AFFIDAVIT OF SCRIBE

I Son of resident of.....
..... would be the Scribe for
son ofappearing for the post of Assistant Town
planner . I here by state that my qualification is 10+2 and do not possess any
higher degree. In case the Commission finds out that I possess a degree
higher than 10+2. It can take the legal action against me.

Note: If the self declaration of the scribe is found to be wrong. The
candidature of the candidate associated with the Scribe would also be
cancelled.

Place ()

Dated Deponent