

- (i) If he/she has studied in an educational institution(s) in the State, for a period of not less than Seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for SSC or equivalent examination be regarded as a local candidate in relation to :
- (a) Local Area as above if he/she has studied in the Local Areas for the maximum period out of the said period of seven years ; or
- (b) Where the period of his/her study in the local areas specified above and other areas, are equal, if he/she has studied last in the local area specified above, in such equal periods ;
- (ii) If during the whole or any part of the Seven consecutive academic years ending with the academic year in which he/she appeared or as the case may be, first appeared for the SSC or equivalent examination he/she has not studied in any educational institution(s) in Local Area, but has resided in the State during the whole of the said period of seven years, be regarded as a local candidate in relation to :
- (a) Local Area specified above if he/she has resided for a maximum period out of the said period of seven years in the Local Areas ; or
- (b) Where the periods of his residence in the Local Area and other areas are equal, if he/she has resided last in the Local Areas in such equal periods ;
- (3) (a) In reckoning the consecutive academic years during which a candidate has studied, any period of interruption of his study by reason of his failure to pass any examination, shall be disregarded.
- (b) The question, whether any candidate for direct recruitment to any post has resided in the local area shall be determined with reference to the places where the candidate actually resided and not with reference to the residence of his parents or other guardian.
- (c) If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7 year period in the 'Local Area'. If, however, it is based on residence, a certificate should be obtained from an officer of the Revenue Department not below the rank of a Mandal Revenue Officer/Tahsildar in independent charge of a Mandal that he has resided in the districts of 'Local Area'.
- (d) If, however, a candidate has resided in more than one Mandal / District during the relevant 4/7 year period but within the Districts of 'Local Area' as the case may be, separate certificates from the Mandal Revenue Officers exercising jurisdiction have to be obtained in respect of different areas of the 'Local Area'.

Note :

- (i) In the normal course, Single Certificate, whether of study or residence would suffice for enabling the candidate to apply as a candidate belonging to the Local Area ;
- (ii) Residence Certificate will not be accepted, if a candidate has studied in any educational institution upto SSC or equivalent examination. Such candidates have to produce study certificates invariably. The candidates who acquired degree from Open Universities without studying SSC/Matriculation or equivalent in educational institutions, have to submit residence certificate only.
- (iii) In reckoning the consecutive academic years during which a candidate has studied, any period of interruption of his study due to his failure to pass any examination, shall be disregarded.

04. AGE (as on 01.09.2019):

OC-20 years – 28 years (As on 01.09.2019) i.e., candidates should have been born on or after **02.09.1991**, but not later than **01.09.1999** (both dates inclusive).

Relaxation of upper age limit :

Sl. No.	Category	Age Relaxation
1	Scheduled Caste/Scheduled tribe Candidates	5 years
2	Backward Class Candidates	3 years
3	Physically Challenged – General Category Candidates	10 years
4	Physically Challenged – SC/ST Category Candidates	15 years
5	Physically Challenged – BC Category Candidates	13 years
6	Ex-serviceman/ Disabled Ex-serviceman	Actual period of service rendered in defence services + a relaxation of 3 years for OC category ; 6 years for BC Category candidates and 8 years for SC/ST in respect of ex-serviceman under disabled category ; subject to a maximum age of 50 years.
7	Widows, Divorced women and women judicially separated from their husbands & who are not remarried	Maximum age limit is 35 years for General candidates, 38 years for BCs and 40 years for SC/ST Candidates
8	Candidates who have been in continuous service in any Cooperative/Commercial Bank and joined its service before he/she attained 28 years.	Upper age limit shall be relaxed to the extent of maximum period of 5 years of service; subject to a maximum age of 33 years.

Note :

1. No other combination of age relaxation other than specified in the table above, will be applicable.
2. Above relaxations are available only if the candidates fulfill the various conditions prescribed in the Govt. of India/State Government orders and instructions in this regard. To claim age relaxation, reserved category candidates will be required to submit a copy of the Community Certificate at the time of appointment, if selected and appointed by the Bank.
3. An ex-serviceman who has once joined a Government job on civil side after availing of the benefits given to him as an Ex-Serviceman for his re-employment, including a job in any Public Sector Undertaking, ceases to enjoy ex-servicemen status for further employment.
4. Ex-Servicemen candidates who have already secured employment under the Central Government in Group 'C' & 'D' will be permitted the benefit of age relaxation as prescribed for Ex-Servicemen for securing another employment in a higher grade or cadre in Group 'C'/'D' under the Central Government. However, such candidates will not be eligible for the benefit of reservation for Ex-Servicemen in Central Government jobs. The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of 'ex-servicemen' may apply for re-employment one year

before the completion of the specified term of engagement (from the last date of application) and avail themselves of all concessions available to ex-servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union.

Definition of Ex-Servicemen (EXS) :

i) Ex-Servicemen (EXSM): Only those candidates shall be treated as Ex-servicemen who fulfill the revised definition as laid down in Government of India, Ministry of Home Affairs, Department of Personnel & Administrative Reforms Notification No.36034/5/85 Estt. (SCT) dated 27.01.1986 as amended from time to time.

ii) Disabled Ex-Servicemen (DISXS): Ex-servicemen who while serving in Armed Forces of the union were disabled in operation against the enemy or in disturbed areas shall be treated as Disabled Ex-Servicemen (DISXS).

Note: The Territorial Army Personnel will be treated as ex-servicemen w.e.f. 15.11.1986.

5. Above relaxations are available only if the candidates fulfill the various conditions prescribed in the Govt. of India/State Government orders and instructions in this regard. To claim age relaxation, reserved category candidates will be required to submit a copy of the Community Certificate at the time of appointment, if selected and appointed by the Bank.

Definition: Physically Challenged Persons (PC) – Definition of Categories of Disabilities:

- (a) An Orthopedically Challenged (PC-OC) person is one suffering from Locomotor Disability or Cerebral Palsy. Persons who suffer from not less than 40% of relevant disability (as certified by a Medical Board appointed by the Central/State Govt.) would be eligible for reservation in services/ posts.

Locomotor Disability means disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.

Cerebral Palsy means a group of non progressive conditions of a person characterized by abnormal motor control posture resulting from brain assault or injuries occurring in the pre-natal, peri-natal, or infant period of development.

- (b) Deaf & Hearing Impaired (HI): The deaf are those persons in whom the sense of hearing is non-functional for ordinary purposes of life i.e. total loss of hearing in both ears. They do not hear, understand sounds at all even with amplified speech. Hearing impairment means **loss of sixty decibels** or more in the better ear in the conversational range of frequencies.
- (c) Visually Impaired: (VI) The visually impaired persons are those suffering from blindness of low vision.

Blindness- refers to a condition where a person suffers from any of the following conditions:

(i) total absence of sight (ii) Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses, (iii) Limitation of the field of vision subtending an angle of 20 degree or worse.

Person with low vision - means a person with impairment of visual functioning even after treatment or standard refractive correction, but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

GUIDELINES FOR PERSONS WITH DISABILITIES USING A SCRIBE

The visually impaired candidates and candidates whose writing speed is adversely affected permanently for any reason will be provided scribe by TSCAB during the online examination, subject to limits as in (i) and (ii) below. In all such cases where a scribe is used, the following rules will apply:

- Those candidates who use a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination or as otherwise advised.
- Only candidates registered for compensatory time will be allowed such concessions since compensatory time given to candidates shall be system based, it shall not be possible for the test conducting agency to allow such time if he / she is not registered for the same. Candidates not registered for compensatory time shall not be allowed such concessions.

(i) Guidelines for Candidates with locomotor disability and cerebral palsy

A compensatory time of twenty minutes per hour or otherwise advised shall be permitted for the candidates with locomotor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment).

(ii) Guidelines for Visually Impaired candidates

- Visually Impaired candidates (who suffer from not less than 40% of disability) may opt to view the contents of the test in magnified font and all such candidates will be eligible for compensatory time of 20 minutes for every hour or otherwise as decided by the Bank.
- The facility of viewing the contents of the test in magnifying font will not be available to Visually Impaired candidates who use the services of a Scribe for the examination.

These guidelines are subject to change in terms of GOI guidelines/ clarifications, if any, from time to time.

Note 1: The PWD candidates, who are opting for scribe/extra time shall upload the required valid certificates regarding their disability to avail the facility.

Note 2: If a candidate has opted for scribe/extra time and utilized the facility; and later on it is found that he/she is not eligible for that facility; such candidate will be considered as disqualified for the whole process of recruitment, even if he/she is selected and appointed in the Bank.

05. Educational Qualification (as on 01.09.2019):

Any Graduate from a recognized University.

- 1) Proficiency in Telugu language is desired.
- 2) Knowledge of English is essential.
- 3) Basic knowledge in Computers is essential.

06. Application Fee including Bank and other Charges (Non-Refundable) :

The application fee including intimation Bank and Postal charges (non-refundable), is prescribed as under:

Sl. No.	Category	Fees
1.	SC/ST/PWD/EXSM	Rs.300
2.	Others (BC/General)	Rs.600

Bank Transaction charges for Online Payment of fees/intimation charges will have to be borne by the candidate including the candidate applying under reserved category. The fee/intimation charges as mentioned in the above table is excluding the transaction charges and all applicable taxes/charges.

Candidates have the option of making the payment of requisite fees/intimation charges through the **ONLINE mode only**.

07. SELECTION PROCEDURE:

The selection of the candidates shall be made on the basis of the Online Test/Examination only. The Online Test/Examination will be conducted in English. All the eligible candidates who apply with the requisite fee and whose applications are received in time will be called for the Online test/ Examination, which will comprise the following:

- A. **Online Test/Examination: 200 marks**
- B. There shall be Negative Marking for wrong answers (0.25 marks will be deducted for each wrong answer);
- C. The structure of the examination which will be conducted online is as follows :
- D. Objective type of test.

Sl. No.	Name of Tests (Not by sequence)	No. of questions	Max. Marks	Time allotted for each test (Separately timed)
1	General/Financial Awareness	50	50	35 Minutes
2	General English	40	40	35 Minutes
3	Reasoning Ability & Computer Aptitude.	50	50	45 Minutes
4	Quantitative Aptitude	50	50	45 minutes
	Total	190	190	160 Minutes

- E. Other detailed information regarding the examination will be given in an Information Handout which will be made available for the candidates to download along with the call letter for examination from the Bank's Website.

F. PENALTY FOR WRONG ANSWERS:

There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate one fourth or 0.25 of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e., no answer is marked by the candidate, there will be no penalty for that question.

G. CUT-OFF SCORE:

- (i) If the examination is held in more than one session, the scores across various sessions will be equated to adjust for slight differences in difficulty level of different test batteries used across sessions. More