

# COMPUTER AWARENESS ONE LINERS





## Computer Awareness One Liners

**1. WORM stands for?**

**Answer:** Write Once Read Memory

**2. Memory unit is a part of**

**Answer:** Central Processing Unit

**3. Companies developed MS Office-2000?**

**Answer:** Microsoft

**4. What is the meaning of MICR'?**

**Answer:** Magnetic Ink Character Recognition

**5. VIRUS stands for-**

**Answer:** Vital Information Resource Under Seize

**6. The technique that extends storage capacities of main memory beyond the actual size of the main memory is called –**

**Answer:** Virtual storage

**7. Command we can use to close the windows.-**

**Answer:** Alt+F4

**8. Algorithm is used -**

**Answer:** To describe a set of procedure by given result is obtained

**9. FOXPRO is a –**

**Answer:** Language

**10. Who is considered to the father of computers?**

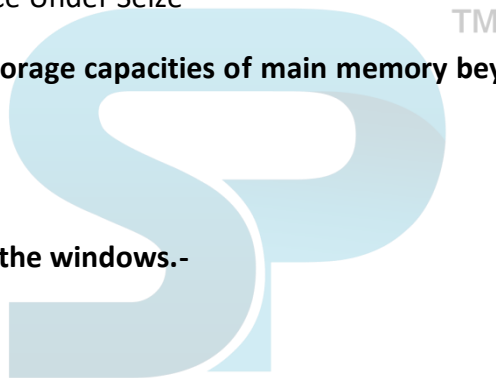
**Answer:** Charles Babbage

**11. Will connect you to the Internet?**

**Answer:** An Internet service provider

**12. What software allows you to view internet sites?**

**Answer:** A browser





**13. When more than one window is open, to switch to the next window is the key combination. -**

**Answer:** CTRL+F6

**14. Where are data and program stored when the processor uses them?**

**Answer:** Main memory

**15. Represents raw facts, where- as \_\_\_\_\_ is a meaningful data. -**

**Answer:** Data, information

**16. Saving is a process-**

**Answer:** To copy the document from memory to storage medium

**17. PNG stands for -**

**Answer:** Portable Network Graphics

**18. The maximum Zoom percentage in MS PowerPoint is. -**

**Answer:** 400%

**19. The word FTP stands for -**

**Answer:** File Transit Protocol

**20. A peer-to-peer LAN is an appropriate network architecture for.-**

**Answer:** Home network.

**21. Similar to a hub in an Ethernet network, a helps relay data between wireless network nodes. -**

**Answer:** Wireless access point wireless adapter

**22. Cell phones use to access the Internet.-**

**Answer:** Micro browser software

**23. In CSMA/CD, the computer sends a fixed unit of data called a (n). -**

**Answer:** Packet.

**24. The uniform resource locator (URL) is case sensitive in the.-**

**Answer:** Directory

**25. ASCII is a (n).-**

**Answer:** Encoding standard used to represent letters and characters.





**26. A global network made up of thousands of privately owned computers and networks is called the:**

**Answer:** Internet.

**27. \_\_\_\_\_ is NOT a basic function of the operating system?-**

**Answer:** Provide the word processing system.

**28. \_\_\_\_\_ scrambles a message by applying a secret code?**

**Answer:** Encryption

**29. The Internet began with the development of –**

**Answer:** ARPANET

**30. Who designed the first electronic computer - ENIAC?**

**Answer:** Van Neumann

**31. \_\_\_\_\_ is not a network?**

**Answer:** Optical Fiber

**32. In MICR, C stands for?**

**Answer:** Character

**33. Virtual memory is?**

**Answer:** Memory on the hard disk that the CPU uses as extended RAM

**34. \_\_\_\_\_ is the process of finding errors in software code?**

**Answer:** Testing

**35. What is the shortcut key to "Undo" the last action in a document?**

**Answer:** Ctrl + Z

**36. The programs which are as permanent as hardware and stored in ROM is known as –**

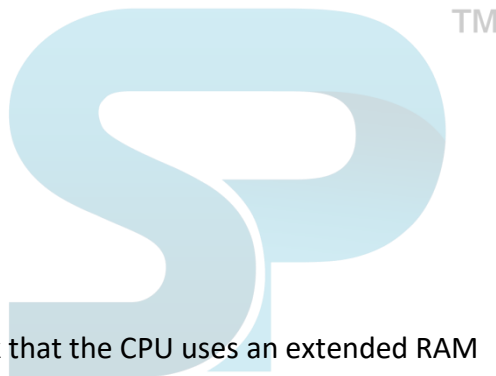
**Answer:** Firmware

**37. For creating a document, you use \_\_\_\_\_ Command at File Menu. –**

**Answer:** New

**38. Computer uses the \_number system to store data and perform calculations. –**

**Answer:** Binary





39. \_\_\_\_\_ is the process of carrying out commands. –

Answer: Executing

40. In word, when you indent a paragraph, you \_\_\_\_ -

Answer: push the text in with respect to the margin

41. ASCII stands for.

Answer: American Standard Code for Information Interchange

42. \_\_\_\_\_ is used by the browser to connect to the location of the Internet resources?

Answer: URL

43. \_\_\_\_\_ is the process of dividing the disk into tracks and sectors.

Answer: Formatting

44. What is the permanent memory built into your computer called?

Answer: ROM

45. Which computer memory is used for storing programs and data currently being processed by the CPU?

Answer: Internal Memory

46. Changing an existing document is called the document.-

Answer: Editing

47. What is backup?

Answer: Protecting data by copying it from the original source to a Different Destination

48. What is a popular program for creating documents that can be read on both a PC and A Macintosh computer?

Answer: Adobe Acrobat

49. An image on a computer screen is made up of a matrix of what?

Answer: Pixels

50. What does dots per inch (DPI) measure?

Answer: density of the pixels on a computer screen



**51. What type of software creates a smaller file that is faster to transfer over the Internet?**

**Answer:** Compression

**52. A unit of computer information that contains data as well as all the procedures or operations is called-**

**Answer:** An object.

**53. The world's first truly cross-platform programming language is called. –**

**Answer:** Java

**54. The most widely used type of database management system is the –**

**Answer:** Relational database

**55. What is the newest type of database, which is well suited for multimedia applications, called?**

**Answer:** Object oriented database

**56. What do the circles on a data flow diagram represent? <sup>TM</sup>**

**Answer:** Transformation processes

**57. The type of printer that prints by selectively uncharging static electricity from spots on a metal drum is a (n) –**

**Answer:** Laser printer

**58. A warm boot in older versions of Windows is caused by –**

**Answer:** Typing the Ctrl+ Alt+ Delete key combination

**59. Setting fonts for the text in your document is an example of –**

**Answer:** Formatting.

**60. \_\_\_\_\_ is the file system used by the operating system to identify the physical locations of files on the hard drive. –**

**Answer:** FAT

**61. \_\_\_\_\_ software allows the user to speak into the computer rather than type in text. -**

**Answer:** Speech recognition

**62. A server uses applications software to support its client computers. –**

**Answer:** back-end



**63. What does the XP stand for in Windows XP?**

**Answer:** Experience

**64. Which symbol is used in Excel to denote exponential numbers?**

**Answer:** ^

**65. \_\_\_\_\_ is NOT a source of viruses?**

**Answer:** E-mail messages

**66. Which printer type is an impact printer?**

**Answer:** Dot-matrix printers

**67. What type of software must be used to translate scanned text into a format that can be manipulated?**

**Answer:** OCR

**68. High Resolution|| computer monitors will have –** <sup>TM</sup>

**Answer:** High dpi

**69. A world wide web contains web pages –**

**Answer:** Residing in many computers linked together using HTML

**70. Word processing, spreadsheet, and photo-editing are examples of. –**

**Answer:** Application software

**71. Retail employees typically use terminals to process sales transactions. –**

**Answer:** Point of sale

**72. The primary purpose of a computer is to process \_ and convert it into information.-**

**Answer:** Data

**73. The simultaneous processing of two or more programs by multiple processors is –**

**Answer:** Multiprocessing

**74. Help Menu is available at which button?**

**Answer:** Start



**75. The.....folder retains copies of messages that you have started but are not yet ready to send.**

**Answer:** Drafts

**76. The records the name and exact location of every file on a disk. –**

**Answer:** File allocation table

**77. Inheritance is the ability of an object to pass on its characteristics to its. –**

**Answer:** Subclasses

**78. Activities are NOT a component of e-business?**

**Answer:** Cash flow management

**79. Extends data across networks rather than store it in one central site?**

**Answer:** Distributed database

**80. What is a serial port that adds a direct connection to a network?**

**Answer:** NIC

**81. \_\_\_\_\_ is saved to noncontiguous clusters on a hard disk?**

**Answer:** Fragmented file

**82. What should be used if a company wants to include its company name and logo at the bottom of every page of a brochure?**

**Answer:** Footer

**83. \_\_\_\_\_ is an event-driven programming language developed in the early 1990.**

**Answer:** VB

**84. Linux is a –**

**Answer:** Real-time operating system

**85. The runs the front-end applications software in a network.**

**Answer:** Client

**86. I used for close a tab on a browser?**

**Answer:** Ctrl + W





**87. What is RISC?**

**Answer:** Microprocessor

**88. NORTON 'is an –**

**Answer:** Anti-Virus Program

**89. A program that converts high level language to machine Language is \_**

**Answer:** Compiler

**90. Zip is a \_\_ file.**

**Answer:** Compressed File

**91. At a time how many operating system can be at work on a computer?**

**Answer:** Only one

**92. Answer Sheets in bank PO's/Clerk's examinations are checked by using –**

**Answer:** Optical Mark Reader

**93. Image can be sent over telephone lines by using\_\_\_\_\_**

**Answer:** Fax

**94. \_\_\_\_\_ is a Scientific Computer Language?**

**Answer:** FORTRAN

**95. What is Oracle||?**

**Answer:** Database Software

**96. IC Chip is made \_\_\_\_.-**

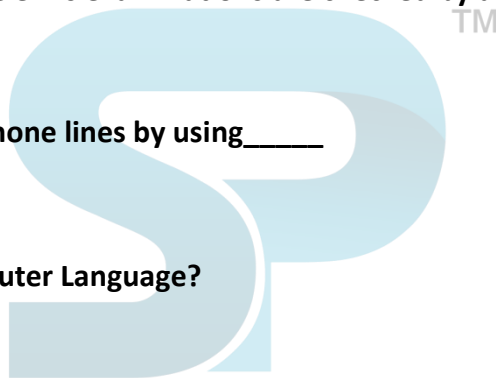
**Answer:** Silicon

**97. At which place is India's Silicon Valley situated?**

**Answer:** Bangalore

**98. A connection from one HTML document to another HTML document is called –**

**Answer:** Hyper Link





**99. This device is used to connect your computer with a telephone line, so that can access information from other servers and ordinary users too, said device is called**

**Answer:** Modem

**100. Device on one network can communicate with devices on another network via –**

**Answer:** Gateway

**101. The screen background is known as the –**

**Answer:** Desktop

**102. Is not an input device?**

**Answer:** VDU

**103. What are the units used to count the speed of a printer?**

**Answer:** DPI

**104. A computer that combines the characteristic of analog and digital Computers –**

**Answer:** Hybrid Computer

**105. Compiler in computer system is a. –**

**Answer:** Process

**106. What is an intersection of a row and column in a spreadsheet?**

**Answer:** Cell

**107. What is the process of creating movement from still images?**

**Answer:** Animation

**108. A set of rules for creating markup languages that enables programming to capture specific types of data by creating their own elements is called.**

**Answer:** XML

**109. Small plain text files that are written to your computer's hard disk by many of the Web sites you visit are called.**

**Answer:** Cookies

**110. \_\_\_\_\_ is the proper way to denote a cell in a spreadsheet?**

**Answer:** C5



**111. Which broadband service is the most available?**

**Answer:** Satellite

**112. \_\_\_\_\_ is a set of rules computers use to talk to each other.**

**Answer:** Protocol

**113. Which backup method only backs up files that have been modified since the last backup?**

**Answer:** Incremental backup

**114. Which type of transmission media is known as regular telephone wire?**

**Answer:** Twisted-pair wire

**115. What is the purpose of a firewall on a computer?**

**Answer:** To protect a computer from unauthorized access

**116. A disk's content that is recorded at the time of manufacture and that cannot be changed or erased by the user is \_.**

**Answer:** Read-only

**117. In word, you can change Page Margins by –**

**Answer:** Clicking the right mouse button on the Ruler

**118. Which part of the computer helps to store information?**

**Answer:** Disk - drive

**119. Which key is used to delete one character to the left of the current position of the cursor?**

**Answer:** Backspace

**120. If you want to connect to your own computer through the Internet from another location, you can use–**

**Answer:** Telnet

**121. A (n) \_\_\_\_ is a special visual and audio effect applied in Power-point to text or content. -**

**Answer:** Animation

**122. Where does most data go first with in a computer memory hierarchy?**

**Answer:** RAM



**123. All of the following are examples of storage devices EXCEPT –**

**Answer:** Printers

**124. Select the Odd one –**

**Answer:** Operating system

**125. Perforated paper used as input or output media is known as**

**Answer:** - Paper tape

**126. The first generation computer system used –**

**Answer:** Vacuum tubes

**127. To access properties of an object, the mouse technique to use is –**

**Answer:** right-clicking

**128. The ALU and Control Unit jointly known as –**

**Answer:** CPU

**129. Computers process data into information by working exclusively with –**

**Answer:** Characters

**130. COBOL stands for –**

**Answer:** Common Business Oriented Language

**131. What is the other name for programmed chip?**

**Answer:** ROM

**132. Store data temporarily and pass it on as directed by the control unit.**

**Answer:** Register

**133. RAID stands for –**

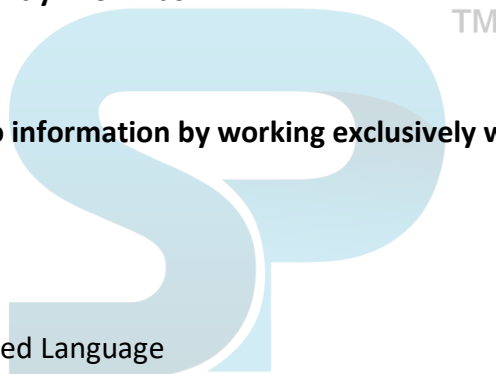
**Answer:** Redundant Array of Inexpensive Disks

**134. In most Microsoft programs, what does 'alt+f4' do?**

**Answer:** Ends the program

**135. A device that is used to transmit data from one location to another is known as –**

**Answer:** Carrier





**136. Programs developed by an outside supplier and provided to the user in a machine readable form is known as \_**

**Answer:** Canned programs

**137. Describe one or more characteristics of a modem computer –**

**Answer:** An electronic device

**138. Octal number system has a base \_.**

**Answer:** Eight

**139. PL 1 (Programming Language One) is \_.** –

**Answer:** High level programming Language

**140. \_\_\_\_\_ is a disadvantage of machine language?**

**Answer:** Machine Dependent

**141. Android Operating system is an example of which kind of Source Model?**

**Answer:** Open Source

**142. You can use the tab key to –**

**Answer:** Indent a paragraph

**143. Which process checks to ensure the components of the computer and operating are connected properly?**

**Answer:** Booting

**144. What is the correct association between a hardware component and a computer function? -**

**Answer:** Mouse > input

**145. The sharing of a medium and its path by 2 or more devices is called. –**

**Answer:** Multiplexing

**146. The server on the internet is also known as. –**

**Answer:** Host

**147. A database management system (DBMS) is a –**

**Answer:** Software system used to create, maintain and provide controlled access to a database.



148. \_\_\_\_\_ is an example of connectivity?

Answer: Internet

149. What menu is selected to cut, copy and paste? –

Answer: Edit

150. To save a document in different location use.

Answer: Save as

151. Programming language built into user programs such as Word and Excel are known as. –

Answer: visual programming languages

152. Codes consisting of lines of varying widths or lengths that are computer readable are known as.-

Answer: a bar code

153. To reload a Web page, press the button. –

Answer: Refresh

154. Personal computers can be connected together to form a.-

Answer: network

155. Eight-digit binary number is called a. –

Answer: byte.

156. \_\_\_\_\_ can be used to select the entire document?

Answer: CTRL+A

157. A concentric circle on a disk is called a –

Answer: Track

158. DSL is an example of a (n) connection. –

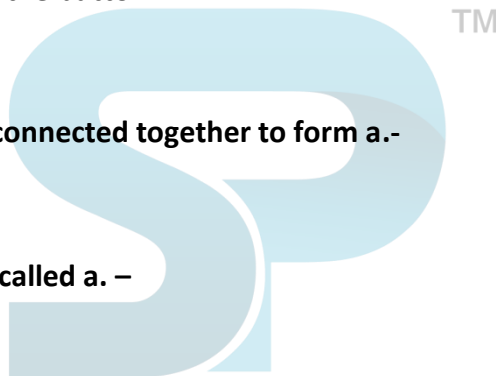
Answer: broadband

159. Instructions and data that are processed by the CPU are located in. –

Answer: RAM

160. All of the following are considered to be storage devices EXCEPT.

Answer: CPU





**161. The commonly used UNIX commands like date, is, cat etc. are stored in. –**

**Answer:** Bin Directory

**162. A circuit with about 100 transistors fabricated on a single chip is called.-**

**Answer:** MSI

**163. One megabyte equals approximately –**

**Answer:** 1 million bytes

**164. A computer checks the of user names and passwords for a match before granting access.**

**Answer:** Data base

**165. Computers that are portable and convenient for users who travel are known as \_ -**

**Answer:** Laptops

**166. What is the term for unsolicited e-mail?**

**Answer:** Spam

**167. The tells the computer how to use its components. –**

**Answer:** Operating system

**168. When sending an e-mail, the line describes the contents of the message. –**

**Answer:** Subject

**169. The key will launch the start buttons. –**

**Answer:** Windows

**170. What is the ultimate purpose of Defragmentation?**

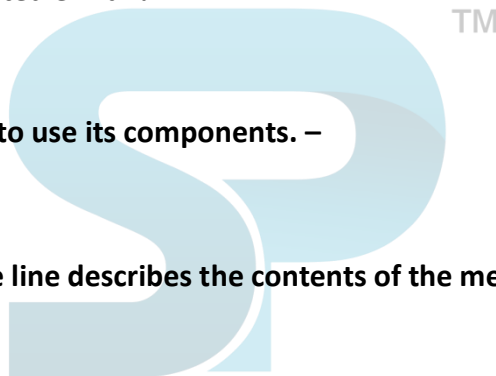
**Answer:** Create More Free Space

**171. Which input device cannot be used to work in MS Office?**

**Answer:** Joy stick

**172. \_\_\_\_\_ Is a method in which multiple communication devices are connected to one another efficiently. –**

**Answer:** Switching





**173. \_\_\_\_\_ is a collection of web - pages and ..... is the very first page that we see on opening of a website –**

**Answer:** Website, Home page

**174. What's considered the 'backbone' of the World Wide Web?**

**Answer:** HTTP

**175. SMTP stands for –**

**Answer:** Simple Mail Transfer Protocol

**176. Small application programs that run on a Web page and provide animation are known as –**

**Answer:** flash

**177. The errors that can be pointed out by the compiler known as.-**

**Answer:** Syntax errors

**178. A contains specific rules and words that express the logical steps of an algorithm?**

**Answer:** syntax

**179. A Proxy server is used for which of the following?**

**Answer:** To process client requests for web pages

**180. Storage that retains its data after the power is turned off is referred to as?**

**Answer:** non-volatile storage

**181. Which term identifies main page of the entire site?**

**Answer:** URL

**182. A hard copy of a document is –**

**Answer:** printed on the printer

**183. Which is the part of a computer that one can touch and feel?**

**Answer:** Hardware

**184. CPU stands for –**

**Answer:** Central Processing Unit





**185. Start or restart the computer known as –**

**Answer:** Boot.

**186. This is not a function category in Excel. –**

**Answer:** Logical

**187. The operating system that is self-contained in a device and resident in the ROM is -**

**Answer:** Embedded Operating System

**188. To be able to 'boot', the computer must have a (n) ..... –**

**Answer:** Operating System

**189. On-line real time systems become popular in \_\_\_\_\_ Generation.-**

**Answer:** Third Generation access is the ability

**190. of a device to "jump" directly to the requested data. –**

**Answer:** Random

**191. ....is the combination of keys to switch between the last four places that you have edited. –**

**Answer:** ALT +CTRL + Z

**192. .... is the functional key to display save-as box. –**

**Answer:** F12

**193. Accessing data on tapes is much \_\_\_\_\_ than that accessing data on disks.-**

**Answer:** Slower

**194. Who amongst the following is called the father of modern computing?**

**Answer:** Charles Babbage

**195. If you begin typing an entry into a cell and then realize that you don't want your entry placed into a cell, you Press the.**

**Answer:** - Erase key

**196. Superscript, subscript, outline, emboss, engrave are known as \_.-**

**Answer:** Font effects



**197. What is object of UPS?**

**Answer:** Provides backup power

**198. Documents converted to ..... can be published to the Web. –**

**Answer:** HTML

**199. Holding the mouse button down while moving an object or text is known as –**

**Answer:** Dragging

**200. When was the first Windows operating system launched?**

**Answer:** 1985

**201. What is the difference between a CD-ROM and a CD-RW?**

**Answer:** A CD-RW can be written to, But a CD-ROM can only be read from

**202. What happens when we try to delete the files on the floppy?**

**Answer:** The files get deleted and can be restored again.

**203. An educational institution would generally have the following in its domain name ..... -.**

**Answer:** edu

**204. POST stands for \_\_\_\_\_**

**Answer:** Power on Self-Test

**205. \_\_\_\_\_ can input graphical images and pictures for a computer?**

**Answer:** Scanner

**206. \_\_\_\_\_ Categories would include a keyboard?**

**Answer:** Input Device

**207. In Word you can force a page break–**

**Answer:** By positioning your cursor at the appropriate place and pressing Ctrl +Enter

**208. LSTs (Large Integration) used in?**

**Answer:** Fourth generation

**209. The purpose of an application program is to?**

**Answer:** Meet specific user needs



**210. Hypertext is a –**

**Answer:** A system of managing textual Information by creating associations between different documents.

**211. For running WINDOW minimum disk free space required is?**

**Answer:** 8 MB

**212. Printers generate character from a grid?**

**Answer:** Dot matrix

**213. Accumulator is a. –**

**Answer:** Register

**214. Function key refreshes the current window.-**

**Answer:** F5

**215. In 1983, this person was the first to offer a definition of the term 'computer virus'? -**

**Answer:** Frederick Cohen

**216. To minimize all open windows and display the desktop?-**

**Answer:** Windows logo +D

**217. In MS-Word 'alt + shift + d' does what?**

**Answer:** Automatically inserts the date

**218. \_\_\_\_\_ deletes an item immediately without placing it in the recycle bin.- Shift +delete is not a network topology?**

**Answer:** Linear

**219. A list of rules for transferring data over a network is called?**

**Answer:** Protocol

**220. A table consists of –**

**Answer:** Rows and columns

**221. What does 'ctrl +esc' do?**

**Answer:** Shows the start menu



**222. A proxy server is used as the computer?**

**Answer:** Access user permissions

**223. Best defines embedded system?**

**Answer:** A computer and software system that controls a machine

**224. To see the document before the printout is taken, use \_\_\_\_\_-**

**Answer:** Print Preview

**225. Digital video consists of a series of –**

**Answer:** Frames

**226. The is the smallest meaningful unit of data. –**

**Answer:** field

**227. What are the four main aspects of data handling with a computer?**

**Answer:** Input, processing, output, and storage

**228. Most cash registers are now computers that are known as \_ Terminals.**

**Answer:** POS

**229. \_\_\_\_\_ is NOT an example of system maintenance?**

**Answer:** Replacing user interfaces

**230. \_\_\_\_\_ is the primary task of a NAS server?**

**Answer:** File sharing

**231. If you change Windows 98 to Windows XP, you are actually performing \_\_\_\_\_.-**

**Answer:** upgrade

**232. To make a copy of the current document to disk \_\_\_\_\_ –**

**Answer:** Use the 'save as' command

**233. The main system board of a computer is called the \_\_\_\_ integrated circuit. –**

**Answer:** motherboard

**234. Your position in the text is shown by a \_\_\_\_ -**

**Answer:** Cursor



**235. How many megabytes make a gigabyte?**

**Answer:** 1024

**236. Using output devices one can \_\_\_\_\_ -**

**Answer:** view or print data

**237. Which contents are lost when the computer turns off?**

**Answer:** Memory

**238. When you save to this, your data will remain intact even when the computer is turned off-**

**Answer:** Secondary storage device

**239. A central computer that holds collections of data and programs for many PCs, workstations, and other computers is a (n) –**

**Answer:** Server

**240. The piece of hardware that converts your computer's digital signal to an analog signal that can travel over telephone lines is called a-**

**Answer:** modem

**241. When the pointer is positioned on a \_\_\_\_\_ it is shaped like a hand. –**

**Answer:** hyperlink

**242. Mobile Commerce is best described as—Buying and selling goods/services through wireless Hand held devices**

**Answer:** is a storage device that uses rigid, permanently installed magnetic disks to

**243. Store data/information.-**

**Answer:** hard disk

**244. A device, which is not connected to CPU, is called as \_\_\_\_\_ –**

**Answer:** Off-line device

**245. A computer program that converts an entire program into machine language at one time is called a/ an –**

**Answer:** compiler



**246. What is MS Word?-**

**Answer:** Word Processing Software

**247. For Scientific work the most popular language is?**

**Answer:** FORTRON

**248. TCP stands for. –**

**Answer:** Transmission control protocol

**249. The first graphical web browser are?**

**Answer:** Mosaic

**250. Total memory of system can be known using?**

**Answer:** MEM commands

**251. The meaning of double-click is?**

**Answer:** Pushing and releasing the main mouse button twice in rapid succession when the on-tree mouse pointer is positioned over the desired item.

**252. The term overflow means?**

**Answer:** An excess of internal storage

**253. The access time refers to –**

**Answer:** Time required locating and retrieving stored data

**254. Rotational delay time is also known as-**

**Answer:** Latency

**254. Which memory is non-volatile and may be written only once?**

**Answer:** PROM

**255. Technique to implement virtual memory where memory is divided into units of fixed size memory is–**

**Answer:** Paging

**256. An adder where all the bits of the two operands are added simultaneously–**

**Answer:** Parallel adder



**257. The point at which the flow of text in a document moves to the top of a new page—**

**Answer:** Page break

**258. Multiprocessor is a computer system-**

**Answer:** Where many CPU under a common control

**259. Non-document files are—**

**Answer:** Non ASCII files that can be listed for any word processing software

**260. \_\_\_\_\_ is not a non-impact printer?**

**Answer:** Laser printer

**261. EDVAC stands for –**

**Answer:** Electronic Discrete Variable Automatic Computer

**262. When a file is saved for the first time-.  
TM**

**Answer:** it must be given a name to identify it

**263. The computers which are relatively rare because of their cost and size are –**

**Answer:** Super Computers

**264. A mistake in an algorithm that causes incorrect results is called a. –**

**Answer:** Logical error

**265. A (n)... Program is one that is ready to run and does not need to be altered in any way. -**

**Answer:** Executable

**267. A set of step-by-step procedures for accomplishing a task is known as a (n)—**

**Answer:** algorithm

**268. The main directory of a disk is called the.....directory. –**

**Answer:** root

**269. A.....is a collection of data that is stored electronically as a series of records in a table.-**

**Answer:** database

**270. As you create documents, graphs and pictures your computer holds the data in—**

**Answer:** Memory



**271. \_\_\_\_ processing is used when a large mail-order company accumulates orders and processes them together in one large set.-**

**Answer:** Batch

**272. Computer programs are written in a high-level programming language; however, the human readable version of a program is called—**

**Answer:** source code

**273. What happens if you press Ctrl + Shift + F8?**

**Answer:** It activates the rectangular selection

**274. \_\_\_\_\_ is not valid version of MS Office?**

**Answer:** Office Vista

**275. What is the short cut key to open the Open dialog box in ms word?**

**Answer:** Ctrl + F12

**276. How can you disable extended selection mode?**

**Answer:** Press Esc to disable

**277. Auto Calculate will quickly add selected cells if you \_\_\_\_ –**

**Answer:** click the Auto Calculate button on the toolbar

**278. You can add a hyperlink to your worksheet by pressing. –**

**Answer:** Ctrl + K

**279. Are 'attempts by individuals to obtain confidential information from you by falsifying their identity?**

**Answer:** Phishing

**280. Is the fastest type of computer?**

**Answer:** Supercomputer

**281. Is not a term pertaining to the Internet?**

**Answer:** Keyboard

**282. The operating system that is self-contained in a device and resident in the ROM is \_\_\_\_\_**

**Answer:** Embedded Operating System





**283. The computer abbreviation KB usually means–**

**Answer:** Kilo Byte

**284. \_\_\_\_\_ is the key to close a selected drop - down list; cancel a command and close a dialog box.**

**Answer:** ESC

**285. Is NOT one of the four major data processing functions of a computer?**

**Answer:** analyzing the data or information

**286. The CPU and memory are located on the –**

**Answer:** motherboard

**287. A \_\_\_\_\_ is an additional set of commands that the computer displays after you make a selection from the main menu –**

**Answer:** dialog box

**288. A letter, memo, proposal or other file that is created using Microsoft Word is called as?**

**Answer:** Document

**289. \_\_\_\_\_ are parts of the CPU?**

**Answer:** Control unit

**290. Is not the portable computer?**

**Answer:** Series Computes

**291. The ROM chip which can be rewritten several times and requires the action of ultraviolet radiations to erase its contents is Flash memory –**

**Answer:** EPROM

**292. FPI stands for –**

**Answer:** Frames per inch

**293. A terabyte comprises –**

**Answer:** 1024 gigabyte

**294. The memory which is utmost accessible to the processor is –**

**Answer:** Cache memory





**295. In which kind of disk does the read/write head physically touches the surface?**

**Answer:** Floppy Disk

**296. What is the correct syntax for typing a function into a cell?**

**Answer:** Equal sign, Function Name, Matching brackets

**297. If you see a small red triangle in the top right corner of a cell, it means there is something attached to the cell. What is it?**

**Answer:** A comment

**298. Cache memory is–**

**Answer:** Smaller and faster than main storage

**299. The overall design, construction, organization and interconnecting of the various components of a computer system is referred as–**

**Answer:** Computer Architecture

**300. BIOS are responsible for –**

**Answer:** Handling the particulars of input/output operations

**301. BISYNC is an abbreviation for–**

**Answer:** Binary synchronous

**302. A process of trying out a new product by independent users before it is finally manufactured /developed–**

**Answer:** Beta Test

**303. An E-mail protocol for storage, management and change, especially in corporate offices–**

**Answer:** Message handling service

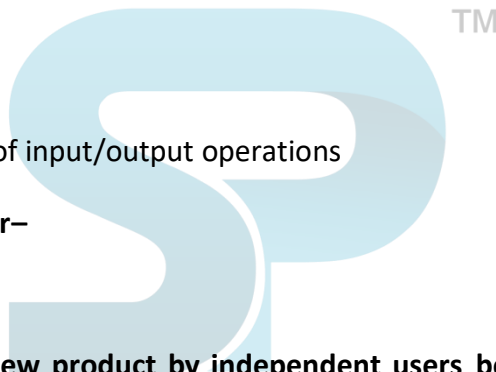
**304. Password is–**

**Answer:** Code by which a user gains access to a computer system

**305. The technique where digital signals are converted to its analog form for transmission over an analog facility is called–**

**Answer:** Modulation

**306. Narrowband channel is a communication channels –**





**Answer:** That handles low volumes of data

**307. MIME is an acronym for \_\_\_\_\_ –**

**Answer:** Multipurpose Internet Mail Extension

**308. The \_\_\_\_\_ Settings are automatic and standard. –**

**Answer:** Default

**309. Pop-ups are a form of on the World Wide Web?**

**Answer:** Online Advertising

**310. Which of the following is true about Operating System?**

**Answer:** All are true

**311. All formula in Excel starts with. –**

**Answer:** =

**312. Displays the contents of the active cell?**

**Answer:** Formula bar

**313. Tab scrolling buttons –**

**Answer:** Allow you to view additional sheet tabs

**314. What is the keyboard shortcut for creating a chart from the selected cells?**

**Answer:** F11

**315. You cannot close MS Word application by –**

**Answer:** From File menu choose Close submenu

**316. Which file starts MS Word?**

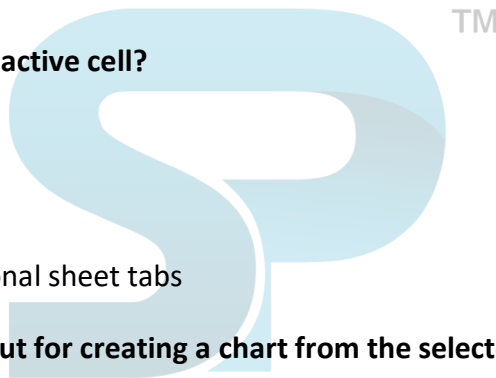
**Answer:** Winword.exe

**317. Where can you find the horizontal split bar on MS Word screen?**

**Answer:** On the top of vertical scroll bar

**318. One of the functions of the arithmetic logic unit is to –**

**Answer:** receive data from the registers





**319. What is defined as the number of bits that the CPU processes as a unit?**

**Answer:** A computer word

**320. Systems use a light beam to scan input data and convert it into electrical signals, which are sent to the computer for processing. –**

**Answer:** Optical recognition

**321. Devices accept the spoken word through a microphone and convert it into binary code that can be understood by the computer. –**

**Answer:** Speech recognition

**322. Name the technique of processing transactions in random order. –**

**Answer:** Transaction processing

**323. Means that a transaction is processed fast enough for the result to come back and be acted upon right away. –**

**Answer:** Real-time processing

**324. Uses an area of memory to temporarily store data from disk that the program might need soon.-**

**Answer:** Disk caching

**325. What is a device that prevents electrical problems from affecting computer data files?**

**Answer:** A surge protector

**326. What is any text that can be keyed in, such as a memo?**

**Answer:** A text document

**327. What type of program lets you produce professional-looking documents containing both text and graphics?**

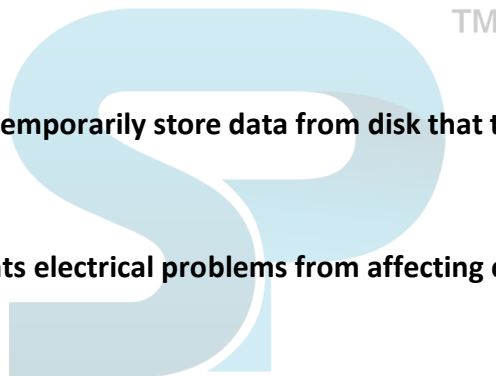
**Answer:** A desktop publisher

**328. The letter and number of the intersecting column and row is the –**

**Answer:** Cell address

**329. What is the standard query language supported by most DBMSs? –**

**Answer:** Structured Query Language (SQL)





**330. Are three fundamental characteristics that make a computer useful?**

**Answer:** Speed, reliability, and storage capability

**331. Is an appropriate use of groupware?**

**Answer:** A team project

**332. Software used for database management can store data, update it, retrieve it, report it, and print it**

**Answer:** manipulate

**333. \_\_\_\_\_ is NOT a function of an operating system?**

**Answer:** Formatting a word document

**334. \_\_\_\_\_ helps describe the Windows .NET Server?**

**Answer:** It is designed for different levels of network complexity.

**335. The process of analyzing large data sets in search of new, previously undiscovered relationships is known as –**

**Answer:** Data Mining

**336. The focus of the first phase of the systems development life cycle is to –**

**Answer:** Identify problems and opportunities

**337. Is a network in which computers are located physically close together, often in the same building?**

**Answer:** LAN

**338. What is a modulator/demodulator that is connected to a circuit board or motherboard?**

**Answer:** Internal modem

**339. What kind of server converts IP addresses to domain names?**

**Answer:** DNS

**340. In the OSI model, the actual transmission of data is handled in the layer.**

**Answer:** Physical

**341. \_\_\_\_\_ is NOT true about laptop computers. –**

**Answer:** They cannot be connected to a PC.



**342. On a CD-RW you can –**

**Answer:** read, write and rewrite information

**343. In computer terminology, information means –**

**Answer:** Data in more useful

**345. What is output?**

**Answer:** What the processor gives to the user

**346. What is the main difference between a mainframe and a super computer?**

**Answer:** Supercomputers are focused to execute few programs as fast as possible while mainframe uses its power to execute as many programs concurrently.

**347. Programs such as Mozilla Firefox that serve as navigable windows into the Web are called \_\_\_\_\_**

**Answer:** Web browsers

**348. What is the function of Recycle Bin?**

**Answer:** Store deleted file

**349. Which device cannot be shared in network?**

**Answer:** Keyword

**350. A right click on the desktop itself will \_\_\_\_\_**

**Answer:** open the Display Properties dialog box to edit the selected cell in ms excel-Press F2

**351. You can convert existing Excel worksheet data and charts to HTML document by using the -**

**Answer:** Internet Assistant Wizard

**352. \_\_\_\_\_ is graphics solution for Word Processors?**

**Answer:** Clipart

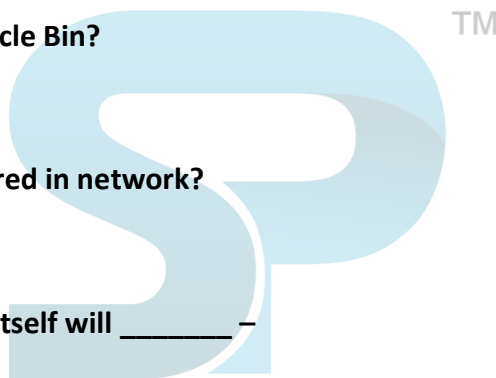
**353. You can detect spelling and grammar errors by-**

**Answer:** Press F7

**354. What is the shortcut key to indent the paragraph in ms word?**

**Answer:** None of these

**355. \_\_\_\_\_ storage media provides sequential access only.**





**Answer:** Magnetic tape

**356. What is the storage area for e-mail messages called?**

**Answer:** A mailbox

**357. The set of parallel electrical conducting lines through which different components on the mother board of a PC unit are linked together are called. –**

**Answer:** Buses

**358. A PDA's memory contents remain intact when it is turned off because –**

**Answer:** A battery keeps current available for RAM

**359. A network of geographically distant computers and terminals is called a-**

**Answer:** Wide area network (WAN)

**360. One byte represents –**

**Answer:** Eight bits

**361. Saving files in HTML format –**

**Answer:** Makes it possible for anyone to view the file in a Web browser

**362. Would NOT be performed with application software.**

**Answer:** Hard disk cleanup

**363. Statements are TRUE about the public switched telephone network (PSTN)?**

**Answer:** PSTN

**364. is comprised of a variety of physical media, including twisted pair and fiber optic cable best describes the difference between the Internet and the World Wide Web?**

**Answer:** The Internet is the physical network of global computers, while the World Wide Web is many hypertext Documents distributed globally over many computers.

**365. Runs on a user's local computer and is used to request and display Web pages?**

**Answer:** Web browser

**366. Computer types are most powerful?**

**Answer:** Professional workstation





**367. Is the most frequently used input device?**

**Answer:** Mouse

**368. A modem is necessary if you want to-**

**Answer:** Connect to other computers or to the Internet using phone line, cable, or wireless connections.

**369. MS Excel is a?**

**Answer:** Window based spreadsheet package

**370. What is the flow of data between countries commonly called?**

**Answer:** Trans border data flow

**371. Is NOT a purpose of antivirus programs?**

**Answer:** Copy the name of the virus and send it to Microsoft for inspection

**372. <H1> is an example of. –**

**Answer:** HTML

**373. Which type of network requires HPNA adapters for communication between network nodes?**

**Answer:** Phone line

**374. To analyze vast quantities of scientific data and display underlying patterns, you would use a -**

**Answer:** Supercomputer

**375. The free, open-source operating system that is becoming popular is –**

**Answer:** Linux

**376. What term is used to describe software that monitors your online computer activities?**

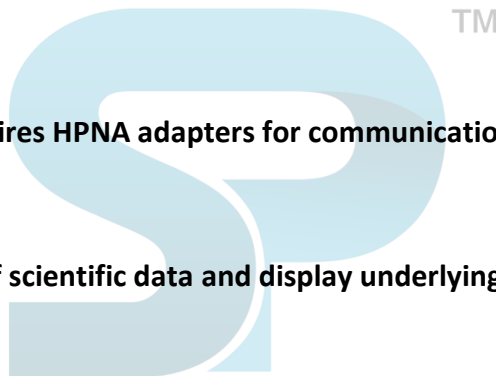
**Answer:** Spyware

**377. Is a memory management technique that makes the random access memory appears larger than it is?**

**Answer:** Virtual memory

**378. The two major components of system software are –**

**Answer:** The operating system and system utilities







**379. May be necessary for you to do after you install new application software?**

**Answer:** Do a warm boot

**380. The power-on self-test \_\_\_\_\_**

**Answer:** Verifies that the computer hardware is working properly

**381. Input, processing, output, and storage are collectively referred to as –**

**Answer:** The information processing cycle

**382. Is NOT part of the motherboard?**

**Answer:** Connector

**383. An example of a wireless medium that sends data through the air or space is –**

**Answer:** Microwaves.

**384. To reverse the effect of your last action in word \_\_\_\_\_ -**

**Answer:** Use the Undo command

**385. Information that comes from an external source and fed into computer software is called \_\_\_\_\_**

**Answer:** Input

**386. The basic unit of a worksheet into which you enter data in Excel is called a–**

**Answer:** cell

**387. All of the following are examples of real security and privacy risks EXCEPT –**

**Answer:** Spam

**388. \_\_\_\_\_ is not an example of hardware. –**

**Answer:** Interpreter

**389. In Excel, this is a prerecorded formula that provides a shortcut for complex calculations \_\_\_\_ –**

**Answer:** Function

**390. The process of trading goods over the Internet is known as \_\_\_\_\_. –**

**Answer:** e-commerce

**391. A device that connects to a network without the use of cables is said to be–**

**Answer:** free



**392. \_ is a circuit that issue signals at regular intervals...?**

**Answer:** Clock

**393. A set of related programs are known as \_\_\_\_\_**

**Answer:** Package

**393. The 0 and 1 in the binary numbering system are called binary digits or \_\_\_\_\_**

**Answer:** bits

**394. The 7-bit ASCII code widely used –**

**Answer:** For data communication work

**395. Animations cannot be done in PowerPoint?**

**Answer:** Table, revealed row by row

**396. Several views are available in MS Front Page. Is NOT a valid view?**

**Answer:** Web Server View

**397. One of the components of central processing unit (CPU) of the computer that performs mathematical and logical operations is \_\_\_\_\_**

**Answer:** ALU (arithmetic logical unit)

**398. \_\_\_\_\_ is the key we use to run the selected command. –**

**Answer:** ENTER

**399. To name a constant, you use the \_dialog box. –**

**Answer:** Define name

**400. When you insert an Excel file into a Word document, the data are –**

**Answer:** Placed in a word table

**401. A function inside another function is called a \_\_\_\_Function. –**

**Answer:** Nested

**402. Selects the entire Row press \_\_\_\_\_ -**

**Answer:** Shift + Space



**403. CPU capacity can be measured in –**

**Answer:** MHz

**404. "Zipping" a file means-**

**Answer:** Compressing the message

**405. A \_\_\_\_\_ shares hardware, software, and data among authorized users. –**

**Answer:** network

**406. To produce a high - quality graphics (hardcopy) in color, you would want to use a –**

**Answer:** Plotter

**407. When was the first Windows operating system launched?**

**Answer:** 1985

**408. Thesaurus tool in MS Word is used for-**

**Answer:** Synonyms and Antonyms words

**409. What is the smallest and largest font size available in Font Size tool on formatting toolbar?**

**Answer:** 8 and 72

**410. Aligns the selected text or line to justify the screen press \_\_\_\_\_ -**

**Answer:** Ctrl + J

**411. \_\_\_\_\_ is different from other?**

**Answer:** Internet

**412. When data changes in multiple lists and all lists are not updated, this causes?**

**Answer:** data inconsistency

**413. Granting an outside organization access to internet web pages is often implemented using a (n)?**

**Answer:** extranet

**414. Loading Operating System onto RAM is called?**

**Answer:** Booting

**415. The purpose of the primary key in a database is to –**

**Answer:** provide a map of the data



**416. Using Windows Explorer, a plus (+) sign in front of a folder indicates –**

**Answer:** the folder contains subfolders.

**417. All of the following statements concerning windows are true EXCEPT—**

**Answer:** windows are an example of a command-driven environment.

**418. The memory resident portion of the operating system is called the—**

**Answer:** Kernel.

**419. The basic input/output system (BIOS) is stored in –**

**Answer:** ROM.

**420. \_\_\_\_\_ is not a tower?**

**Answer:** Peripheral

**421. The horizontal and vertical lines on a worksheet are called—**

**Answer:** gridlines

**422. What is usually used for displaying information at public places?**

**Answer:** Touch Screen Kiosks

**423. Which key is used in combination with another key to perform a specific task?**

**Answer:** Control

**424. Fax machines and imaging systems are examples of—**

**Answer:** imaging systems

**425. What is MP3?**

**Answer:** A Sound format

**426. \_\_\_\_\_ is a process that permits multiple computers to use the same IP address and hide their actual IP addresses from the Internet. –**

**Answer:** Network address translation (NAT)

**427. What characteristic of read-only memory (ROM) makes it useful?**

**Answer:** Data in ROM is nonvolatile, that is, it remains there even without electrical power.



**428. Data representation is based on the.....number system, which uses two numbers to represent all data. –**

**Answer:** binary

**429. To what temporary area can you store text and other data, and later paste them to another location?**

**Answer:** The clipboard

**430. Classes, instances, and methods are characteristics of –**

**Answer:** Object-oriented design

**431. Correctly describes the CD-R and DVD-R discs?**

**Answer:** You may record data to the disc surface once and then may only read its contents

**432. To move down a page in a document \_\_\_ -**

**Answer:** scroll

**433. CD-ROM stands for \_\_\_\_\_ -**

**Answer:** CD-read only memory

**434. Use this when you want to make all letters capital without having to use the shift key for each character \_\_\_\_\_ -**

**Answer:** caps lock key

**435. \_\_\_\_\_ is a program that has been physically etched onto a chip. –**

**Answer:** Firmware

**436. The type of memory that must have a constant power supply is –**

**Answer:** SDRAM.

**437. What type of e-commerce is being used when a student buys a computer from Dell.com?**

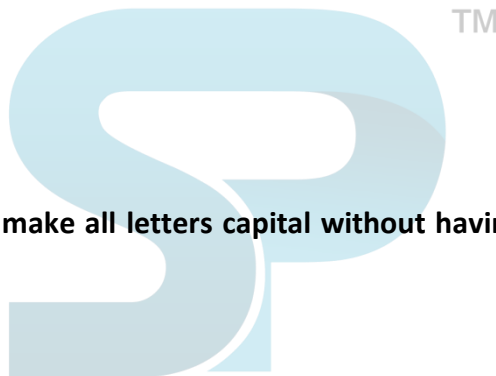
**Answer:** B2C

**438. Is the basic language of web page writing?**

**Answer:** Hypertext markup language

**439. The topology where all the nodes are attached in a circular wiring arrangement is called a -**

**Answer:** Ring topology





**440. Hard disk performance can be improved by using a (n) –**

**Answer:** Disk cache.

**441. Which is NOT a characteristic of a system unit?**

**Answer:** Represents data as binary numbers

**442. Where are the Editing group and the Replace command found?**

**Answer:** On the Home tab

**443. What function displays row data in a column or column data in a row?**

**Answer:** Transpose

**444. This type of software contains rows and columns.**

**Answer:** Spreadsheet

**445. Software for organizing storage and retrieval of information is a (n)—**

**Answer:** database program

**446. To insert a word into the middle of a sentence-**

**Answer:** move the cursor to the desired location in the sentence and type the new word

**447. A high-speed transmission line that carries WAN traffic is called a –**

**Answer:** Backbone

**448. A DVD is an example of a (n) –**

**Answer:** optical disc

**449. Grouping and processing all of a firm's transactions at one time are called—**

**Answer:** batch processing

**450. Semi-Conductor Memory is known as?**

**Answer:** RAM

**451. Every computer on the Internet is known as?**

**Answer:** Host

**452. A spiral shape track formatting is present in –**

**Answer:** Optical Disk



**453. \_\_\_\_\_ Types of virus that stays permanently in the RAM memory –**

**Answer:** Resident

**454. Groups contain graphical file extensions?**

**Answer:** JPG, GIF, BMP

**455. A number system with a base of two is referred as–**

**Answer:** Binary number system

**456. is not true for primary storage?**

**Answer:** It is a part of the CPU

**457. Is the advantage of Assembly language over Machine language?**

**Answer:** All the above

**458. VPN stands for \_\_\_\_\_ -**

**Answer:** Virtual Private Network

**459. \_\_\_\_\_ is true about Dial-up internet access?**

**Answer:** It utilizes the existing telephone services

**460. Memories can be read directly by the computer processor?**

**Answer:** Main Memory

**461. The communication between a processor and other devices inside the computer is done through?**

**Answer:** Bus

**462. Who is/are the founders of Microsoft?**

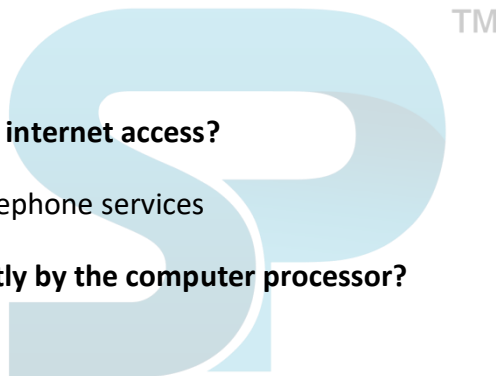
**Answer:** Bill Gates and Allen Paul

**463. What is the difference between a check box and Radio button?**

**Answer:** In check boxes multiple options can be selected whereas in radio buttons only single option can be selected

**464. If a memory chip is volatile, it will \_\_\_\_\_ -**

**Answer:** lose its contents if current is turned off





**465. Is NOT a function of a microprocessor?**

**Answer:** Keeps the system unit cool

**466. To connect to a WAN, you must have –**

**Answer:** POP

**467. During the operation, the control unit determines what the program is telling the computer to do. –**

**Answer:** decode

**468. Has a large storage capacity, up to 17 GB if both layers and both sides are used. –**

**Answer:** DVD-ROM

**469. A card connects each computer to the wiring in the network. –**

**Answer:** network interface

**470. What is the initial page of the Web site?**

**Answer:** The home page

**471. What is the term for a set of step-by-step instructions that direct a computer to perform its tasks?**

**Answer:** program

**472. To execute a given DOS program, you must type a (n) \_ . –**

**Answer:** command

**473. PC cards, flash memory cards, and smart cards are all examples of –**

**Answer:** Solid state storage devices.

**474. A is a unique identification number generated by a computer hardware component or a program.**

**Answer:** GUID

**475. RAM is an example of volatile storage and serves as the computer's \_\_\_\_\_**

**Answer:** Short term memory

**476. When a computer prints a report, this output is called –**

**Answer:** Hard copy





**477. The ascending order of a data hierarchy is \_\_\_\_\_**

**Answer:** Data in more useful or intelligible form

**478. A floppy disk contains \_\_\_\_\_**

**Answer:** Both circular tracks and sectors

**479. A plotter is \_\_\_\_\_**

**Answer:** An output device to produce drawings and graphics

**480. Is a graphical package?**

**Answer:** CorelDraw

**481. A mouse, trackball, and joystick are examples of." –**

**Answer:** pointing devices

**482. The Internet uses \_\_\_\_\_**

**Answer:** Packet switching

**483. What would you use for immediate, real-time communication with a friend?**

**Answer:** Instant Messaging

**484. Is used to create newspaper style columns?**

**Answer:** Format Columns

**485. How much space in minimum must be provided between columns?**

**Answer:** 0"

**486. Which operation you will perform if you need to move a block of text?**

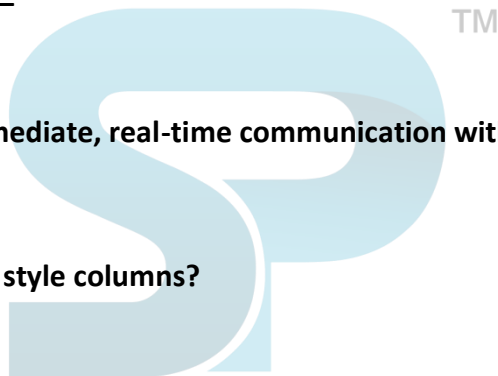
**Answer:** Cut and Paste

**487. The electronic switches in the ENIAC were –**

**Answer:** vacuum tubes

**488. Help Menu is available at which button?**

**Answer:** Start





489. A.....is the term used when a search engine returns a Web page that matches the search criteria. –

Answer: Success

490. In Excel.....allows users to bring together copies of work books that other User have worked on independently. –

Answer: Merging

491. What kind of memory is static and non - volatile?

Answer: ROM

492. \_\_\_\_\_ Is the Virus that overwrites the files or a few parts being replaced?

Answer: File infectors

493. Is an advantage of stored programs? –

Answer: Reliability

494. \_\_\_\_\_ is an Object Oriented Programming Language?

Answer: Both 2 and

495. MICR is exclusively used in\_\_\_\_\_

Answer: Banking Industry

496. Is an audio input device?

Answer: Only 1 & 3

497. Digital Camera is an?

Answer: Input Device

498. The internet service that provides a multimedia interface to available resources is called\_\_\_\_\_ -

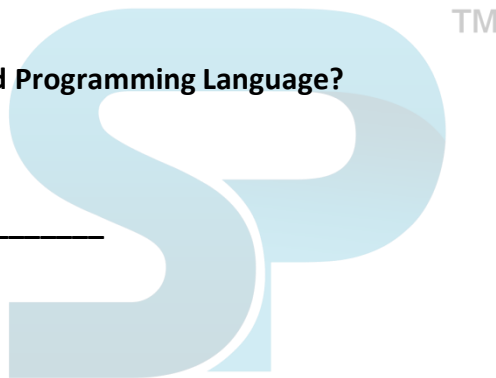
Answer: World Wide Web

499. What is the short-cut key to display save -as dialog box in MS-Word?

Answer: F12

500. \_\_\_\_\_ is not a web browser?

Answer: C





**501. The backspace key is most often used to?**

**Answer:** Delete a character to the left of the cursor

**502. Keyboard shortcuts is used to view the properties of a selected object?**

**Answer:** Alt +Enter

**503. What is the function of a Drop Cap in MS - Word?**

**Answer:** It lets you begin a paragraph with a large dropped Initial capital letter

**504. Is a data - entry device?**

**Answer:** All of the above

**505. is true about CPU?**

**Answer:** It makes the information resulting from processing available for use

**506. Adwords is an\_\_\_\_\_**

**Answer:** Advertising Service by Google

**507. \_\_\_\_\_ is the largest storage?**

**Answer:** Terabyte

**508. \_\_\_\_\_ is fastest?**

**Answer:** Cache Memory

**509. Each Web address is actually a series of numbers, which is usually called as\_\_\_\_\_**

**Answer:** IP address

**510. \_\_\_\_\_ is used to connect a personal computer to a network. –**

**Answer:** NIC

**511. \_\_\_\_\_ is the short-cut key to close an active tab of a browser. –**

**Answer:** Ctrl + W

**512. \_\_\_\_\_ is true about URL. –**

**Answer:** It is a global address of documents and other resources on World Wide Web

**513. Keyboard short-cut is used to center the paragraph?**

**Answer:** Ctrl + E





**514. Functions is not performed by servers?**

**Answer:** Word Processing

**515. \_\_\_\_\_ is true about Secondary Storage?**

**Answer:** Does not require constant power

**516. \_\_\_\_\_ is the full form of LSI?**

**Answer:** Large Scale Integration

**517. Computer languages is used for Artificial Intelligence?**

**Answer:** PROLOG

**518. \_\_\_\_\_ is the slowest Internet connection?**

**Answer:** Answer: Dial-Up

**519. What is the full form of USB?**

**Answer:** Universal Serial Bus

**520. 'FIND' option is available under which of the following menu?**

**Answer:** Edit

**521. Compilers and interpreters are themselves \_\_\_\_\_**

**Answer:** Prog

