COMPUTER AWARENESS

FOR BANK EXAMS, IBPS PO, CLERK, & RRB

1. Connection or link to other documents or Web pages that contain related information is called

   A. dial-up
   B. electronic commerce
   C. hyperlink
   D. e-cash
   E. domain name

Answer: Option C

2. Microsoft's Messenger allows users to

   A. bypass a browser to surf the Web
   B. create a blog
   C. communicate via direct live communication
   D. identify and eliminate spam
   E. make graphic presentation

Answer: Option C

3 Portable computers, also known as laptop computer, weighing between 4 and 10 pounds is called

   A. general-purpose application
   B. Internet
   C. scanner
   D. notebook computer
   E. None of these

Answer: Option D

4 The main circuit-board of the system unit is the

   A. computer program
   B. control unit
   C. motherboard
   D. RAM
   E. None of these

Answer: Option C

5 Where are you likely to find an embedded operating system?

   A. On a desktop operating system
   B. on a networked PC
   C. on a network server
   D. on a PDA
   E. None of these

Answer: Option D

6 Manipulating data to create information is known as

   A. Feedback
   B. Programming
   C. Processing
   D. Analysis
   E. None of these

Answer: Option A

7 A compiler translates higher level programs into a machine language program, which is called

   A. source code
   B. object code
   C. compiled code
   D. beta code
   E. None of these

Answer: Option A

8. What contains the computer BIOS and maintains its data with the use of a battery for periods when the system is powered down?

   A. CMOS
   B. RAM
   C. DRAM
   D. CPU
   E. None of these

Answer: Option A

9 Something which has easily understood instructions in said to be

   A. user friendly
   B. information
   C. word processing
   D. icon
   E. None of these

Answer: Option A

10 What is output?

   A. What the processor takes from the user.
   B. What the user gives to the processor.
   C. What the processor rejects.
   D. What the processor gives to the user.
   E. None of these

Answer: Option D

11. A repair for a known software bug, usually available at no charge on the Internet, is called a(n)

   A. version
   B. patch
   C. tutorial
   D. FAQ
   E. None of these

 Answer: Option B

12. Reference to each file on a disk are stored in a

   A. file allocation table
   B. root allocation table
   C. linking directory
   D. root directory
   E. None of these

Answer: Option A

13. Only _____program(s) remain(s) active even though we can open many programs at a time.

   A. one
   B. two
   C. three
   D. four
   E. None of these

Answer: Option A

14. When the margins on both the sides are straight and equal, then there is _____in the document.

   A. full justification
   B. full alignment
   C. left justification
   D. right justification
   E. None of these

Answer: Option A

15 The primary goal of a computer is to turn data into

   A. ideas
   B. suggestions
   C. information
   D. reports
   E. None of these

Answer: Option C

16 What is the main folder on a storage device called?

   A. Platform
   B. Interface
   C. Root directory
   D. Device driver
   E. None of these

Answer: Option C

17. If you receive and e-mail from someone you don't know, what should you do?

    A. Forward it to the Police immediately

    B. Delete it without opening it

    C. Open it and respond to him/her

    D. Reply and seek their identity

    E. None of these

Answer: Option B

18. Computer _____is whatever is typed, submitted or transmitted to a computer system.

    A. input

    B. output

    C. data

    D. circuitry

    E. None of these

Answer: Option A

19. Special effects used to introduce slides in a presentation are called

    A. effects

    B. custom animation

    C. transition

    D. animation

    E. None of these

Answer: Option C

20. Computers send and receive data in the form of _____ signals.

    A. analog

    B. digital

    C. modulated

    D. demodulated

    E. All the above

Answer: Option B

21. Most World Wide Web pages contain commands in the language

    A. NIH

    B. URL

    C. HTML

    D. IRC

    E. None of these

Answer: Option C

22. _____ are graphical objects used to represent commonly used applications.

    A. GUI

    B. Drivers

    C. Windows

    D. Applications

    E. Icons

Answer: Option E

23. Computers connected to a LAN can

    A. run faster

    B. go online

    C. share information and/or share peripheral equipment

    D. e-mail

    E. None of these

Answer: Option C

24. Whenever you have to give space between the two words while typing on a PC, we have to press a key known as

    A. Backspace

    B. Shift

    C. Control

    D. Escape

    E. Space bar

Answer: Option E

25. Secondary storage

 A. does not require constant power

 B. does not use magnetic media

 C. consists of four main types of devices

 D. does not store information for later retrieval

 E. None of these

Answer: Option A

26 The first computers were programmed using

 A. assembly language

 B. machine language

 C. spaghetti code

 D. source code

 E. None of these

Answer: Option B

27. Which of the following functions is NOT performed by the servers?

 A. e-mail processing

 B. Database sharing

 C. Processing websites

 D. Storage

 E. Word processing

Answer: Option E

28. The _____ controls a client's computer resources.

 A. application program

 B. instruction set

 C. operating system

 D. server application

 E. None of these

Answer: Option C

29. The Internet allows you to

 A. send e-mail

 B. view web pages

 C. connect to servers all around the world

 D. All the above

 E. None of these

Answer: Option D

30. What kind of software would you most likely use to keep track of a billing account?

 A. Word processing

 B. Electronic publishing

 C. Spreadsheet

 D. Web authoring

 E. None of these

Answer: Option C

31. Text and graphics that have been cut or copied are stored in an area called the

 A. Pasterboard

 B. Copyboard

 C. Clipboard

 D. Cutting board

 E. None of these

Answer: Option C

32 Which of the following is an example of a storage device?

 A. Magnetic disk

 B. Tapes

 C. DVDs

 D. All of these

 E. None of these

Answer: Option D

33. The _____ file format is a method to encoding pictures on a computer.

   A. HTML
   B. JPEG
   C. FTP
   D. URL
   E. DOC

Answer: Option B

34. What is the process of copying software programs from secondary storage media to the hard disk called?

   A. configuration
   B. download
   C. storage
   D. upload
   E. istallation

Answer: Option E

35. The property that, when classes are arranged in a hierarchy, each class assumes the attributes and methods of its ancestores is

   A. Inheritance
   B. generalisation
   C. encapsulation
   D. information hiding
   E. None of these

Answer: Option A

36. The software component of an expert system that draws conclusions is the _____.

   A. user interface
   B. database
   C. inference engine
   D. I/O controller
   E. None of these

Answer: Option C

37. The attributes and methods for each object are stored in

   A. an object instances
   B. an object connection
   C. an assembly structures
   D. an object repository
   E. None of these

Answer: Option D

38 What is backup?

   A. Adding more components to your network
   B. Protecting data by copying it from the original source to a different destination
   C. Filtering old data from the new data
   D. Accessing data on tape
   E. None of these

Answer: Option B

39 Which of the following is true?

   A. A byte is a single digit in a binary number.
   B. A bit represents a group of digital numbers.
   C. Eight-digit binary number is called a byte.
   D. Eight-digit binary number is called a bit.
   E. None of these

 Answer: Option C

40 A _____ is an organised collection of data about a single entity.

   A. file
   B. library
   C. database
   D. dictionary
   E. None of these

Answer: Option A

41. Hardware devices that are not part of the main computer system and are often added later to the system are

A. clip art
B. highlights
C. execute
D. peripherals
E. None of these

Answer: Option D

42. All of the following are examples of real security and privacy risks except

A. hackers
B. spam
C. viruses
D. Identity theft
E. None of these

Answer: Option B

43. Moving an icon on the desktop is termed as

A. double clicking
B. highlighting
C. dragging
D. pointing
E. None of these

Answer: Option C

44. A MODEM is connected in between a telephone line and a

A. Computer
B. Printer
C. Speaker
D. Microphone
E. Network

Answer: Option A

45. The blinking symbol which indicates the next character will appear at which place, is called

A. Delete key
B. Control key
C. Cursor
D. Return key
E. None of these

Answer: Option C

46. The display bar that lists all the open folders and active applications is

A. Menu bar
B. Tool bar
C. Task bar
D. Window list
E. None of these

Answer: Option C

47. A large space common in most of the Windows which is displayed at the background of the Windows main icon screen, is called

A. Application view
B. Work area
C. Project view
D. Toolbar
E. None of these

Answer: Option B

48. A photograph, image or any other visual file which is displayed at the back ground of the window's main icon screen, is called

A. Wall Paper
B. Screen Saver
C. Windows Theme
D. Active Desktop
E. None of these

Answer: Option A

49. All windows settings are stored in this file

 A. Windows.INI
 B. Groups.INI
 C. Win.INI
 D. Tem.INI
 E. Command.INI

Answer: Option C

50. CPU can directly understand this language

 A. C
 B. C++
 C. Assembly
 D. Java
 E. None of these

Answer: Option C

51. An error is also known as

 A. bug
 B. debug
 C. cursor
 D. icon
 E. None of these

Answer: Option A

52 A keyboard is this kind of device

 A. black
 B. input
 C. output
 D. word processing
 E. None of these

Answer: Option B

53 Which part of the computer helps in storing information?

 A. Disk drive
 B. Keyboard
 C. Monitor
 D. Printer
 E. None of these

Answer: Option A

54. To drop a column that is used as a foreign key, first

 A. Drop the primary key
 B. drop the table
 C. drop the foreign key constraint
 D. All of these
 E. None of these

Answer: Option C

55 The name given to a document by user is called

 A. filename
 B. program
 C. data
 D. record
 E. None of these

Answer: Option A

56. _____is a procedure that requires users to enter an identification code and a matching password.

 A. Paging
 B. Logging on
 C. Time-sharing
 D. Multi-tasking
 E. None of these

Answer: Option B

57. Which device is used as the standard pointing device in a Graphical User Environment?

- A. Keyboard
- B. Mouse
- C. Joystick
- D. Track ball
- E. None of these

Answer: Option B

58. A CPU contains

- A. a card reader and a printing device
- B. an analytical engine and a control unit
- C. a control unit and an arithmetic logic unit
- D. an arithmetic logic unit and a card reader
- E. None of these

Answer: Option C

59. The ability of an OS to run more than one application at a time is called

- A. multitasking
- B. object-oriented programming
- C. multi-user computing
- D. time-sharing
- E. None of these

Answer: Option A

60. Permanent instructions that the computer uses when it is turned on and that cannot be changed by other instructions are contained in

- A. ROM
- B. RAM
- C. ALU
- D. REM
- E. None of these

Answer: Option A

61. What are .bas, .doc and .htm examples of?

- A. Databases
- B. Extensions
- C. Domains
- D. Protocols
- E. None of these

Answer: Option B

62. The portion of the CPU that coordinates the activities of all the other computer components is the

- A. motherboard
- B. coordination board
- C. control unit
- D. arithmetic and logical unit
- E. None of these

Answer: Option C

63. Something which has easily-understood instructions in said to be

- A. user friendly
- B. information
- C. word processing
- D. icon
- E. None of these

Answer: Option A

64. The primary device that a computer uses to store information is

- A. TV
- B. storehouse
- C. desk
- D. hard drive
- E. None of these

Answer: Option D

65. A program that works like a calculator for keeping track of money and making budgets

    A. calculator
    B. spreadsheet
    C. budgeter
    D. financier
    E. None of these

Answer: Option B

66. What menu is selected to print?

    A. File
    B. Tools
    C. Social
    D. Edit
    E. None of these

Answer: Option A

67. Programs or a set of electronic instructions that tell a computer what to do

    A. Menu
    B. Monitor
    C. Hardware
    D. Software
    E. None of these

Answer: Option D

68. _____ are symbols that represent any character or combination of characters.

    A. Playing cards
    B. Wildcards
    C. Private keys
    D. Public keys
    E. None of these

Answer: Option B

69. A word in a web page that, when clicked, opens another document.

    A. anchor
    B. hyperlink
    C. reference
    D. URL
    E. None of these

Answer: Option B

70. Windows 95, Windows 98 and Windows NT are known as

    A. processors
    B. domain names
    C. modems
    D. operating systems
    E. None of these

Answer: Option D

71. To find and load a file that has been saved

    A. select the Close command
    B. select the New command
    C. select the Save command
    D. select the Open command
    E. None of these

Answer: Option D

72. Which of the following storage media provides sequential access only?

    A. Floppy disk
    B. Magnetic disk
    C. Magnetic tape
    D. Optical disk
    E. None of these

Answer: Option C

73. In a spreadsheet, a _____ is a number you will use in a calculation.

    A. label
    B. cell
    C. field
    D. value
    E. None of these

Answer: Option D

74. All of the following are included in removable media except

    A. CD-ROMs
    B. Diskette
    C. DVDs
    D. Hard disk drive
    E. None of these

Answer: Option D

75. _____cells involve creating a single cell by combining two or more selected cells.

    A. Formatting
    B. Merging
    C. Embedding
    D. Splitting
    E. None of these

Answer: Option B

76. The primary output device for computers is a

    A. Video monitor
    B. Printer
    C. Keyboard
    D. Mouse
    E. None of these

Answer: Option A

77. A directory within a directory is called a _____.

    A. Mini Directory
    B. Junior Directory
    C. Part Directory
    D. Sub Directory
    E. None of these

Answer: Option D

78. When you save in the following, the data would remain intact even after turning off computer?

    A. RAM
    B. Motherboard
    C. Secondary storage device
    D. Primary storage device
    E. None of these

Answer: Option C

79. SMPT, FTP and DNS are applications of the _____ layer.

    A. Data link
    B. Network
    C. Transport
    D. Application
    E. None of these

Answer: Option D

80. Which of the following is NOT a common feature of software application?

    A. Menus
    B. Windows
    C. Help
    D. Search
    E. None of these

Answer: Option B

81. In MICR, C stands for

  A. Code
  B. Colour
  C. Computer
  D. Character
  E. None of these

Answer: Option 4

82. A _____ computer is a large and expensive computer capable of simultaneously processing data for hundreds or thousands of users.

  A. server
  B. mainframe
  C. desktop
  D. tablet
  E. None of these

Answer: Option B

83. The _____ folder retains compiles of messages that you have started but are not yet ready to send.

  A. Inbox
  B. Outbox
  C. Drafts
  D. Sent Items
  E. None of these

Answer: Option C

84. The ability of an OS to run more than one application at a time is called

  A. multitasking
  B. object-oriented programming
  C. multi-user computing
  D. time-sharing
  E. None of these

Answer: Option A

85. Example of non-numeric data is

  A. Employee address
  B. Examination score
  C. Bank balance
  D. All the above
  E. None of these

Answer: Option E

86 Coded entries which are used to gain access to a computer system are called

  A. entry code
  B. password
  C. security commands
  D. codewords
  E. None of these

Answer: Option B

87. To move to the bottom of a document, press

  A. Insert key
  B. Home key
  C. Ctrl key + End key
  D. End key
  E. None of these

Answer: Option C

88. A device that is connected to the motherboard is called a(n)

  A. external device
  B. adjunct device
  C. peripheral device
  D. input device
  E. None of these

Answer: Option C

89. Storage and memory differ with respect to which of the following characteristics?

    A. Price
    B. Reliability
    C. Speed
    D. All the above
    E. None of these

Answer: Option D

90. The _____ tells the computer how to use its components.

    A. utility
    B. network
    C. operating system
    D. application software
    E. None of these

Answer: Option C

91. Screen that comes on when you turn on your computer that shows all the icons is

    A. desktop
    B. face to face
    C. viewer
    D. view space
    E. None of these

Answer: Option A

92. A file that contains definitions of the paragraph and character styles for your document and all things you customised like toolbars and menus is called a

    A. guide
    B. pattern
    C. base document
    D. template
    E. None of these

Answer: Option D

93. A _____ contains buttons and menus that provide quick access to commonly used commands.

    A. toolbar
    B. status bar
    C. window
    D. find
    E. None of these

Answer: Option A

94. The blinking point which shows your position in the text is called

    A. blinker
    B. cursor
    C. causer
    D. pointer
    E. None of these

Answer: Option B

95. What is the name of the process that is used to convert a series of instructions, or program, written in a high- level language into instructions (or a program) that can be run on a computer?

    A. Assembling
    B. Compiling
    C. Translating
    D. Uploading
    E. None of these

Answer: Option B

96. A processor that collects the transmissions from several communications media and sends them over a single line that operates at a higher capacity is called

   A. multiplexor
   B. bridge
   C. Hub
   D. router
   E. None of these

Answer: Option A

97 Main memory works in conjunction with

   A. special function cards
   B. RAM
   C. CPU
   D. Intel
   E. All the above

Answer: Option C

98. When you make graph and picture in document, then your computer holds the data in

   A. restore file
   B. backup file
   C. clipboard
   D. memory
   E. None of these

Answer: Option D

99. The way the words appear on the page is called

   A. text formatting
   B. character formatting
   C. point size
   D. type face
   E. None of these

 Answer: Option A

100. Which key is used in combination with another key to perform a specific task?

   A. Esc
   B. Control
   C. Arrow
   D. Space bar
   E. None of these

Answer: Option B

101. In the binary language each letter of the alphabet, each number and each special character is made up of a unique combination of

   A. eight bytes
   B. eight kilobytes
   C. eight characters
   D. eight bits
   E. None of these

Answer: Option D

102 Word processing, spreadsheet and photo editing are examples of

   A. application software
   B. system software
   C. operating system software
   D. platform software
   E. None of these

Answer: Option A

103 Which function calculates the largest value in a set of numbers?

   A. Average
   B. Count
   C. Minimum
   D. Maximum
   E. None of these

Answer: Option D

104. The human readable version of a program is called _____ .

    A. source code
    B. program code
    C. human code
    D. system code
    E. None of these

 Answer: Option A

105. The number of pixels displayed on a screen is known as screen

    A. resolution
    B. colour depth
    C. refresh rate
    D. viewing size
    E. None of these

Answer: Option A

106. What is the name of the protocol used to eliminate loops?

    A. ISL
    B. Switching
    C. Frame tagging
    D. Spanning Tree Protocol
    E. Scanning

Answer: Option D

107. Digital photos and scanned images are typically stored as _____ graphics with extensions such as bmp, png, jpg, tif and gif.

    A. vector
    B. bitmap
    C. either vector or bitmap
    D. neither vector nor bitmap
    E. None of these

Answer: Option B

108. Select the odd man out.

    A. Interpreter
    B. Operating system
    C. Compiler
    D. Assembler
    E. None of these

Answer: Option B

109. A _____ is a design tool that graphically shows the logic in a solution algorithm.

    A. flowchart
    B. hierarchy chart
    C. structure chart
    D. context diagram
    E. None of these

Answer: Option A

110. A multi-purpose window which opens nearly for everything is

    A. Main desktop
    B. Explorer Window
    C. Browser Window
    D. Error Window
    E. None of these

Answer: Option B

111. Active Desktop was a feature of

    A. Mozilla Firefox
    B. Chrome
    C. Microsoft Internet Explorer 4.0
    D. Safari
    E. None of these

Answer: Option C

112. Computer Virus is a

A. hardware
B. Windows tool
C. computer program
D. Both A and C
E. None of these

Answer: Option C

113. 'Write!' is a`

A. Text editor
B. Word processor
C. Line editor
D. All the above
E. None of these

Answer: Option A

114. What is an operating system?

A. It is an interface between user and the computer.
B. It manages all resources.
C. It does all process management tasks.
D. All the above
E. None of these

 Answer: Option D

115. The Factor which makes Windows popular is its

A. multi-tasking capacity
B. desktop features
C. user friendly GUI features
D. being inexpensive
E. None of these

Answer: Option C

116. A series of to-be-viewed specially designed documents, which are all linked on Internet, is called:

A. World Wide Web
B. Web Server
C. Search Engine
D. Both A and C
E. None of these

Answer: Option A

117. Minimising a window means

A. close the window
B. make it an ikon and store on task bar
C. close windows after saving its contents
D. 4) shut down the computer
E. None of these

Answer: Option B

118. Software designed for a specific purpose is called

A. General Program
B. Specific Program
C. Application Software
D. System Software
E. None of these

Answer: Option C

119. A unit for measuring data transmission speed is called

A. cache
B. broad bank channel
C. byte
D. baud
E. None of these

 Answer: Option D

120. A storage device used to compensate for the differences in rates

of flow of data form one device to another is

A. buffer
B. channel
C. call
D. chip
E. None of these

Answer: Option A

121. A device that generates the periodic signals used to control the timing of all CPU operations is

A. COM
B. Collate
C. Chip
D. Clock
E. None of these

Answer: Option D

122. A comprehensive software system that builds, maintains and provides access to a database

A. CPU
B. DASD
C. CAI
D. DBMS
E. None of these

Answer: Option D

123. The components that process data are located in the

A. input devices
B. output devices
C. system unit
D. storage component
E. None of these

Answer: Option C

124. Processing involves

A. inputting data into a computer system
B. transforming input into output
C. displaying output in a useful manner
D. providing relevant answers
E. None of these

Answer: Option B

125. The OSI model is divided into how many processes called layers

A. Five
B. Six
C. Seven
D. Eight
E. Nine

Answer: Option C

126. _____ are specially designed computer chips that reside inside other devices, such as your car or your electronic thermostat.

A. Servers
B. Embedded computers
C. Robotic computers
D. Mainframes
E. None of these

Answer: Option B

127. The following are all mobile computing devices, except

A. notebook computers
B. Cellular phone
C. digital scanners
D. Personal Digital Assistant
E. None of these

Answer: Option C

128. How many different documents can you have open at any one time?

A. Not more than three
B. Only one
C. As many as your computer memory will hold
D. No more than your task bar can display
E. None of these

Answer: Option C

129. What do you press to enter the current date in a cell?

A. Ctrl+; (semi colon)
B. Ctrl+Shift+: (colon)
C. Ctrl+F10
D. Ctrl+F11
E. None of these

Answer: Option A

130. Compatibility in regard to computers refers to

A. The software doing the right job
B. It being versatile enough to handle the job
C. the software being able to run on the computer
D. software running with the previously installed software
E. None of these

Answer: Option D

131. A CPU contains

A. a card reader and a printing device

B. an analytical engine and a control unit
C. a control unit and an arithmetic logic unit
D. an arithmetic logic unit and a card reader
E. None of these

Answer: Option C

132. Permanent instructions that the computer uses when it is turned on and that cannot be changed by other instructions are contained in

A. ROM
B. RAM
C. ALU
D. REM
E. None of these

Answer: Option A

133. Windos 95, Windows 98 and Windows NT are known as

A. processors
B. domain names
C. modems
D. operating systems
E. None of these

Answer: Option D

134. To find and load a file that has been saved

A. select the Close command
B. select the New command
C. select the Save command
D. select the Open command
E. None of these

Answer: Option D

135. =SUM (B1:B8) is an example of a

A. function

B. formula

C. cell address

D. value

E. None of these

Answer: Option B

136. Which of the following storage media provides sequential access only?

A. Floppy disk

B. Magnetic disk

C. Magnetic tape

D. Optical disk

E. None of these

Answer: Option C

137. In a spreadsheet, a _____ is a number you will use in a calculation.

A. label

B. cell

C. field

D. value

E. None of these

Answer: Option D

138 All the following are included in removable media except

A. CD-ROMs

B. Diskette

C. DVDs

D. Hard Disk Drive

E. None of these

Answer: Option D

139 _____ of cells involves creating a single cell by combining two or more selected cells.

A. Formatting

B. Merging

C. Embedding

D. Splitting

E. None of these

Answer: Option B

140. The operating system is the most common type of

A. communication software

B. application software

C. systems software

D. word-processing

E. None of these

Answer: Option C

141. The term bit is short form of

A. megabyte

B. binary language

C. binary digit

D. binary number

E. None of these

Answer: Option C

142. All the following terms are associated with spreadsheet software except

A. worksheet

B. cell

C. formula

D. virus detection

E. None of these

Answer: Option D

143. _____ are devices used to transmit data over telecommunication lines.

A. Drives

B. Drive bays
C. Modems
D. Platforms
E. None of these

Answer: Option C

144. A _____ is approximately one billion bytes.

A. kilobytes
B. bit
C. gigabyte
D. megabyte
E. None of these

Answer: Option C

145. The first step in the transaction processing cycle is _____.

A. database operations
B. audit
C. data entry
D. user inquiry
E. None of these

Answer: Option C

146. Where is the disk put to enable computer to read it?

A. In the hard drive
B. In the disk drive
C. Into the CPU
D. In the modern
E. None of these

Answer: Option B

147. The most common method of entering text and numerical data into a computer system is through the use of a

A. plotter

B. scanner
C. printer
D. keyboard
E. None of these

Answer: Option D

148. Which keys enable the input of numbers quickly?

A. Function keys
B. The numeric keypad
C. Ctrl, shift and alt
D. Arror keys
E. None of these

Answer: Option B

149. Information that comes from an external source and is fed into computer software is called

A. input
B. output
C. throughput
D. reports
E. None of these

Answer: Option A

150. A computer's hard disk is

A. an arithmetic and logical unit
B. computer software
C. operating system
D. computer hardware
E. None of these

Answer: Option D

151. Which process checks to ensure the components of the computer are operating and connected properly?

A. Booting

B. Processing

C. Saving

D. Editing

E. None of these

Answer: Option A

152. Unsolicited commercial email is commonly known as

A. spam

B. junk

C. hoaxes

D. hypertext

E. None of these

Answer: Option A

153. A Website address is a unique name that identifies a specific _____ on the Web.

A. Web browser

B. Website

C. PDA

D. Hyperling

E. None of these

Answer: Option B

154. A device that connects to a network without the use of cables is said to be

A. distributed

B. centralised

C. open source

D. wireless

E. None of these

Answer: Option D

155. A menu contains a list of

A. commands

B. data

C. objects

D. reports

E. None of these

A **Answer:** Option A

156. Each _____ on a menu performs a specific action.

A. client

B. server

C. node

D. command

E. None of these

Answer: Option D

157. To make a notebook act as a desktop model, the notebook can be connected to a TM_____ which is connected to a monitor and other devices.

A. bay

B. docking station

C. port

D. network

E. None of these

Answer: Option B

158. The command used to print a file

A. Shift+P

B. Ctrl+P

C. Alt+P

D. Esc+P

E. None of these

Answer: Option B

159. The first page of a Web site is called

A. Home page

B. Index

C. Java Script

D. Bookmark

E. None of these

Answer: Option A

160. A telephone number, a birth date, and a customer name are all examples of

A. a record

B. a query

C. a file

D. a database

E. None of these

Answer: Option A

161. Which of the following is not true about RAM?

A. It is a temporary area.

B. It is the same as hard disk storage.

C. It is volatile.

D. Information stored in RAM is gone when you turn the computer off.

E. None of these

Answer: Option B

162. The _____ performs simple mathematics for the CPU.

A. ALU

B. DIMM

C. BUS

D. Register

E. None of these

Answer: Option A

163. A prescribed set of well-defined instructions for solving mathematical problems is called

A. a compiler

B. a code

C. a description

D. an algorithm

E. None of these

Answer: Option D

164. The part of the computer that coordinates all its functions is called its

A. ROM program

B. system board

C. Arithmetic Logic Unit

D. Control Unit

E. None of these

Answer: Option D

165. The most common input devices are the _____ and _____.

A. microphone, printer

B. scanner, board

C. digital camera, speakers

D. keyboard, mouse

E. None of these

Answer: Option D

166. To save an existing file with a new name or a new location, you should use _____command.

A. Save

B. Save As

C. Save and replace

D. New File

E. None of these

Answer: Option B

167. Which of the following is a common extension used in the file name for application programs?

    A. EXE

    B. DIR

    C. TXT

    D. DOC

    E. None of these

Answer: Option A

168. When your computer stops working suddenly, it is referred to as a

    A. crash

    B. die

    C. death

    D. penalty

    E. None of these

Answer: Option A

169. A program that converts a high-level language source file into a machine-language file is called a

    A. translator

    B. assembler

    C. compiler

    D. linker

    E. None of these

Answer: Option A

170. Which keys can be used together with other keys for special tasks?

    A. Insert, Delete

    B. Ctrl, Shift

    C. Left Arrow, Right arrow

    D. Page Up, Page Down

    E. None of these

Answer: Option B

171. The _____ command on the Quick Access Toolbar allows you to cancel your recent commands or actions.

    A. Search

    B. Cut

    C. Document

    D. Undo

    E. None of these

Answer: Option D

172. In MS Access, a table can have _____ primary key(s).

    A. One

    B. Two

    C. Three

    D. Four

    E. None of these

Answer: Option A

173. _____ software allows users to perform calculations on rows and columns of data.

    A. World Processing

    B. Presentation

    C. Graphics designing

    D. Electronic spreadsheet

    E. None of these

Answer: Option D

174. A hard copy of a document is

    A. stored in the hard disk

    B. stored on a floppy disk

    C. stored on a CD

    D. printed on the printer

    E. None of these

Answer: Option D

175. What is the storage area for e-mail messages called?

   A. Storage folder
   B. Dictionary
   C. Mailbox
   D. Hard Disk
   E. None of these

Answer: Option C

176. The altering of data so that it is not usable unless the changes are undone is called

   A. biometrics
   B. compression
   C. encryption
   D. ergonomics
   E. None of these

Answer: Option C

177. A DVD-RAM is similar to a _____ except it has storage capacities up to 5.2 GB,

   A. CD-R
   B. Floppy disk
   C. CD-RW
   D. Hard-disk
   E. None of these

Answer: Option C

178. A proxy server is used for which of the following?

   A. To provide security against unauthorised users
   B. To process client requests for web pages.
   C. To process client requests for database access
   D. To provide TCP/IP
   E. None of these

Answer: Option A

179. A file extension is separated from the main file name with a(n) _____, but no spaces.

   A. question mark
   B. exclamation mark
   C. underscore
   D. period
   E. None of these

Answer: Option D

180. What is an email attachment?

   A. A receipt sent by the recpient.
   B. A seperate document from another program sent along with an email messagel
   C. A malicious parasite that feeds off your messages and destroys the contents.
   D. A list of CC or BCC recipients.
   E. None of these

Answer: Option B

181. SMTP, FTP and DNS are applications of the _____ layer.

   A. data link
   B. network
   C. transport
   D. application
   E. None of these

Answer: Option D

182. Which of the following is NOT a JSP implicit object?

   A. Out
   B. In
   C. Response
   D. Page
   E. None of these

Answer: Option B

183. Computers connected to a LAN can

- A. run faster
- B. share information and/or share peripheral equipment
- C. e-mail
- D. go online
- E. None of these

Answer: Option B

184. For selecting and highlighting, which of the following is generally used?

- A. Icon
- B. Mouse
- C. Plotter
- D. Floppy disk
- E. None of these

Answer: Option B

185 Which devices is used to access your computer by another computer or for talk over phone?

- A. RAM
- B. CD ROM Drive
- C. Modem
- D. Hard Drive
- E. None of these

Answer: Option C

186. Which type of memory is closely related to processor?

- A. Main Memory
- B. Secondary Memory
- C. Disk Memory
- D. Tape Memory
- E. None of these

Answer: Option A

187. _____ is the primary key of one file which also appears in another file.

- A. Physical key
- B. Primary key
- C. Foreign key
- D. Logical key
- E. None of these

Answer: Option C

188. The technique that extends storage capacities of main memory beyond the actual size of the main memory is called

- A. multitasking
- B. virtual memory
- C. multiprocessing
- D. multiprogramming
- E. None of these

Answer: Option B

189. The blinking symbol on the computer screen is called

- A. mouse
- B. hand
- C. cursor
- D. icon
- E. None of these

Answer: Option C

190. A world processor would most likely be used to do which of the following?

- A. keep an account of money spent
- B. maintain an inventory
- C. type a biography
- D. do a computer search in the media centre
- E. None of these

Answer: Option C

191. Which of the following commands is used to select the whole document?

    A. Ctrl+A
    B. Alt+F5
    C. Shift+S
    D. Can't be done
    E. None of these

Answer: Option A

192. Where are programs and data kept while the processor is using them?

    A. Main memory
    B. Secondary memory
    C. Disk memory
    D. Program memory
    E. None of these

Answer: Option A

193. What does the term GUI stand for?

    A. Graphical User Interface
    B. Graphical Uninstall/Install
    C. General Utility Interface
    D. Graphical Universal Interface
    E. None of these

Answer: Option A

194. While sending an e-mail, _____ hints about the matter of the mail.

    A. subject
    B. to
    C. contents
    D. cc
    E. None of these

Answer: Option A

195. Microsoft Windows 7 is an example of

    A. utility software
    B. network solution
    C. application program
    D. Operating system
    E. None of these

Answer: Option D

196 What is output?

    A. What the processor takes from the user.
    B. What the user gives to the processor.
    C. What the processor gets from the user.
    D. What the processor gives to the user.
    E. None of these

Answer: Option D

197. Copyrighted software that can be used for free is

    A. shareware
    B. freeware
    C. groupware
    D. e-mail
    E. None of these

Answer: Option B

198. A blinking symbol on the screen that shows where the next character will appear is a/an

    A. delete key
    B. arrow key
    C. cursor
    D. return key
    E. None of these

Answer: Option C

199. Sending an email is similar to

A. picturing an event
B. narrating a story
C. writing a letter
D. creating a drawing
E. None of these

Answer: Option C

200. The abbreviation ISP usually means

A. International Spy Project
B. Indian Social Planning
C. Initial Service Provider
D. Internet Service Provider
E. None of these

Answer: Option D

201. Network components are connected to the same cable in the _____ topology.

A. star
B. ring
C. bus
D. mesh
E. None of these

Answer: Option C

202. A symbol on the screen that represents a disk, document or program that you can select

A. keys
B. caps
C. icon
D. monitor
E. None of these

Answer: Option C

203. This component is required to process data into information and consists of integrated circuits.

A. Hard disk
B. RAM
C. CPU
D. ROM
E. None of these

Answer: Option C

204. Data that is copied from an application is stored in the

A. driver
B. clipboard
C. terminal
D. prompt
E. None of these

Answer: Option B

205. Every component of your computer is either

A. software or CPU/RAM
B. input devices or output devices
C. application software or system software
D. hardware or software
E. None of these

Answer: Option D

206. A collection of interrelated files in a computer is a _____.

A. management information system
B. spreadsheet
C. database
D. text file
E. None of these

Answer: Option C

207. The _____ also called the Web, contains billions of documents.

   A. Web portal
   B. HTTP
   C. World Wide Web
   D. Domain
   E. None of these

Answer: Option C

208. Choose the web-browser among the following.

   A. MSN messenger
   B. Yahoo messenger
   C. Rediffimail
   D. Mozilla Firefox
   E. None of these

Answer: Option D

209. One advantage of dial-up Internet access is that

   A. it utilises wireless broadband technology
   B. it utilizes existing telephone service`
   C. it uses a router for security
   D. modem speeds are very fast
   E. None of these

Answer: Option B

210. The code for a Web page is written using

   A. Fifth Generation Language
   B. WinZip
   C. HTML
   D. Perl
   E. URL

Answer: Option C

211. The storage that retains its data after the power is turned off is referred to as

   A. volatile storage
   B. non-volatile storage
   C. sequential storage
   D. direct storage
   E. None of these

Answer: Option B

212. You can use the tab key to

   A. move a cursor across the screen
   B. indent a paragraph
   C. move the cursor down the screen
   D. Only A and B
   E. None of these

Answer: Option D

213. _____ is approximately one thousand bytes.

   A. 1 MB
   B. 1 GB
   C. 1 KB
   D. 1 TB
   E. None of these

Answer: Option C

214. What is the term used for unsolicited e-mail?

   A. newsgroup
   B. usenet
   C. backbone
   D. flaming
   E. spam

Answer: Option E

215. A _____ contains specific rules and words that express the logical steps of an algorithm.

    A. syntax
    B. Programming structure
    C. Programming language
    D. logic chart
    E. None of these

Answer: Option C

216. An example of a telecommunication device is a

    A. keyword
    B. mouse
    C. printer
    D. modem
    E. None of these

Answer: Option D

217. Virtual memory is

    A. memory on the hard disk that the CPU uses as extended RAM
    B. in RAM
    C. only necessary if you do not have any RAM in your computer
    D. a backup device for floppy disks
    E. None of these

Answer: Option A

218. A proxy server is used for which of the following?

    A. To provide security against unauthorised users
    B. To process client requests for web pages.
    C. To process client requests for database access
    D. To provide TCP/IP
    E. None of these

Answer: Option A

219. A(n) _____ is composed of several computers connected together to share resources and data.

    A. backup
    B. network
    C. backbone
    D. hyperlink
    E. None of these

Answer: Option B

220. Which of the following is NOT an example of an operating system?

    A. MS DOS
    B. Windows 98
    C. Windows 2000
    D. Windows 3.1
    E. None of these

Answer: Option E

221. The process of writing computer instructions in a programming language is known as

    A. processing
    B. coding
    C. testing
    D. filing
    E. None of these

Answer: Option B

222. What is a portion of memory that serves as a temporary repository for data as it waits for a given action?

    A. BIOS
    B. Cache
    C. Motherboard
    D. USB
    E. None of these

Answer: Option B

223. Which of the following is correct about Java?

   A. It is a low-level language.
   B. It is a high-level language.
   C. It is a compiler.
   D. It is a hardware device driver.
   E. None of these

Answer: Option B

224. These are specialised programs that assist users in locating information on the Web.

   A. Search Engine
   B. Resource Locator
   C. Information Management System
   D. DBMS
   E. None of these

Answer: Option A

225. Which of the following is a storage device that uses rigid, permanently installed magnetic disks to store data/information?

   A. Floppy diskette
   B. Hard disk
   C. Permanent disk
   D. Optical disk
   E. None of these

Answer: Option B

226. _____ helps in capturing row data and entering into computer system.

   A. CPU
   B. Integrated circuit
   C. Input device
   D. Motherboard
   E. None of these

Answer: Option C

227. Which of the following converts all the statements in a program in a single batch and the resulting collection of instruction is placed in a new file?

   A. compiler
   B. interpreter
   C. converter
   D. instruction
   E. None of these

Answer: Option A

228. Which of the following contains information about a single entity in the database like a person, place, event or thing?

   A. Query
   B. Form
   C. Record
   D. Table
   E. None of these

Answer: Option C

229. Which of the following is NOT a function of the control unit?

   A. Read instructions
   B. Execute instructions
   C. Interpret instructions
   D. Direct operations
   E. None of these

Answer: Option D

230. The time it takes a device to locate data and instructions and make them available to the CPU is known as

   A. clock speed
   B. a processing cycles
   C. CPU speed
   D. access time
   E. None of these

Answer: Option D

231. _____ controls the way in which the computer system functions and provides a means by which users can interact with the computer.

A. The platform
B. The operating system
C. Application software
D. The motherboard
E. None of these

Answer: Option B

232. _____ is the process of dividing the disk into tracks and sectors.

A. Tracking
B. Formatting
C. Crashing
D. Allotting
E. None of these

Answer: Option B

233. Which of the following is the largest unit of storage?

A. GB
B. KB
C. MB
D. TB
E. None of these

Answer: Option D

234. The blinking symbol on the computer screen is called

A. mouse
B. logo
C. hand
D. cursor
E. None of these

Answer: Option D

235. A _____ is a professionally designed empty document that can be adapted to the user's need.

A. file
B. guide
C. template
D. user guide file
E. None of these

Answer: Option C

236. A(n) _____ contains commands that can be selected.

A. pointer
B. menu
C. icon
D. button
E. None of these

Answer: Option B

237. Microcomputer hardware consists of three basic categories of physical equipment:

A. keyboard, monitor, hard drive
B. system unit, input/output, memory
C. system unit, input/output, secondary storage
D. system unit, primary storage, secondary storage
E. None of these

Answer: Option B

238. A piece of hardware that is used to enter information into the computer by using keys is

A. keyboard
B. monitor
C. hard disk
D. icon
E. None of these

Answer: Option B

239. What does WWW mean?

   A. World Wide Wizard
   B. World Wireless Web
   C. World Wide Web
   D. Wide Wireless Web
   E. None of these

Answer: Option C

240. _____ processing is used when a large mail-order company accumulates orders and processes them together in one large set.

   A. Batch
   B. Online
   C. Real-time
   D. Group
   E. None of these

Answer: Option A

241. Which of the following is NOT the major function of a computer?

   A. Processing data into information
   B. Storing data or information
   C. Modifying data
   D. Analysing data or information
   E. None of these

Answer: Option D

242. A repair for a known software bug, usually available at no charge on the Internet, is called a(n)

   A. version
   B. patch
   C. tutorial
   D. FAQ
   E. None of these

Answer: Option B

243. Which type of memory holds only the program and data that the CPU is presently processing?

   A. CMOS
   B. ROM
   C. RAM
   D. ASCII
   E. None of these

Answer: Option C

244. When you cut or copy information it gets place in the

   A. clipart
   B. clipboard
   C. Internet
   D. motherboard
   E. None of these

Answer: Option B

245. If you want to locate the hardware address of a local device, which protocol would you use?

   A. ARP
   B. RARP
   C. RAM
   D. PING
   E. PONG

Answer: Option D

246. The name of the location of a particular piece of data is its

   A. address
   B. memory name
   C. storage site
   D. data location
   E. None of these

Answer: Option A

247. Which of the following operating systems is not owned and licensed by a company?

    A. Unix
    B. Linux
    C. Windows 2000
    D. Mac
    E. Windows

Answer: Option B

248. The MS Excel stores its documents in the form of files which are called

    A. worksheets
    B. workbooks
    C. notebooks
    D. excel sheets
    E. None of these

Answer: Option A

249. _____ view shows how the contents on printed page will appear with margin, header and footer.

    A. Draft
    B. Full screen reading
    C. Outline
    D. Page layout
    E. None of these

Answer: Option D

250. What menu is selected to cut, copy and paste?

    A. File
    B. Edit
    C. Tools
    D. Table
    E. None of these

Answer: Option A

251. Personal computers are connected to form

    A. Super computer
    B. Mainframe computers
    C. Enterprise
    D. Network
    E. Server

Answer: Option D

252. What does remain in RAM when computer is turned off?

    A. Operating System
    B. BICS
    C. Software Application
    D. Nothing
    E. None of these

Answer: Option D

253. Information travels between components on the motherboard through

    A. flash memory
    B. CMOS
    C. bays
    D. buses
    E. None of these

Answer: Option D

254. In a relational database, this is a data structure that organises the information about a single topic into rows and columns.

    A. block
    B. record
    C. tuple
    D. table
    E. None of these

Answer: Option D

255. For seeing the output, which of the following is used?

A. Scanner
B. Keyboard
C. Mouse
D. Monitor
E. None of these

Answer: Option D

256. The simultaneous execution of two or more instructions is called

A. sequential access
B. reduced instruction set computing
C. multiprocessing
D. disk mirroring
E. None of these

Answer: Option C

257. Multiprogramming systems

A. are easier to develop than single programming systems
B. execute each job faster
C. execute more jobs in the same time period
D. use only one large mainframe computer
E. None of these

Answer: Option C

258. Which device can understand the difference between data and program?

A. Input device
B. Output device
C. Memory
D. Microprocessor
E. None of these

Answer: Option D

259. Which of the following devices has a limitation that we can only read it but cannot erase or modify it?

A. Magnetic tape
B. Hard disk
C. Compact disk
D. Floppy disk
E. None of these

Answer: Option C

260. Which of the following is not an output device?

A. Plotter
B. Printer
C. Monitor
D. Joystick
E. None of these

Answer: Option D

261. What kind of scheme is the HTTP protocol?

A. get/put
B. store/forward
C. queuing
D. search/return
E. request/response

Answer: Option E

262. What type of error does a memory parity error create?

A. A fatal exception errors
B. An NMI error
C. A corrupt Windows operating system file
D. A GPF error
E. A GPA errors

Answer: Option B

263. Which of the following cannot be used as the scope when using a JavaBean with JSP?

    A. Page
    B. Request
    C. Session
    D. Application
    E. Response

Answer: Option E

264. Devices that let the computer communicate with you are _____ devices.

    A. input
    B. output
    C. processing
    D. storage
    E. None of these

Answer: Option B

265. Eight bits of data is called

    A. octabit
    B. word
    C. sentence
    D. byte
    E. None of these

Answer: Option D

266. The secret code that gives you access to some programs:

    A. clue
    B. cue
    C. password
    D. help
    E. None of these

Answer: Option C

267. The different styles of lettering in a word processing program.

    A. font
    B. calligraphy
    C. writing
    D. manuscript
    E. None of these

Answer: Option A

268. An example of a processing's device would be

    A. a magnetic ink reader
    B. a tablet PC
    C. Special function cards
    D. scanners
    E. None of these

Answer: Option B

269. The main memory of a computer can also be called

    A. Secondary storage
    B. Internal storage
    C. Rando Access Memory
    D. All the above
    E. None of these

Answer: Option C

270. A saved document is referred to as a

    A. file
    B. word
    C. folder
    D. project
    E. None of these

Answer: Option A

271. By default, Excel positions text in a cell

    A. left-aligned
    B. right-aligned
    C. centered
    D. justified
    E. None of these

Answer: Option A

272. Errors in computer programs are referred to as

    A. bugs
    B. mistakes
    C. item overlooked
    D. blunders
    E. None of these

Answer: Option A

273. A compiler is used to translate a program written in

    A. a low-level language
    B. a high-level language
    C. assembly language
    D. machine language
    E. None of these

Answer: Option B

274. Computer programs are also known as

    A. operating systems
    B. documents
    C. peripherals
    D. applications
    E. None of these

Answer: Option D

275. The _____ becomes different shaped depending on the task you are performing.

    A. active tab
    B. insertion point
    C. mouse pointer
    D. ribbon
    E. None of these

Answer: Option C

276. Multiplexing involves _____ path and _____ channels.

    A. one, multiple
    B. one, one
    C. multiple, one
    D. multiple, multiple
    E. None of these

Answer: Option A

277. To access the properties of an object, the mouse technique to use is

    A. dragging
    B. dropping
    C. right clicking
    D. shift clicking
    E. None of these

Answer: Option C

278. A(n) _____ is a program that makes the computer easier to use.

    A. operating system
    B. application
    C. utility
    D. network
    E. None of these

Answer: Option A

279. Connection to the Internet using a phone line and a modem is called _____ connection.

    A. digital
    B. dial-up
    C. broadband
    D. dish
    E. None of these

Answer: Option B

280. To access a mainframe or supercomputer, users often use a

    A. terminal
    B. monitor
    C. desktop
    D. handheld
    E. None of these

Answer: Option A

281. Which of the following is a part of the computer that one can touch and feel?

    A. Hardware
    B. Software
    C. Programs
    D. Output
    E. None of these

Answer: Option A

282. This component is required to process data into information and consists of integrated circuits.

    A. Hard disk
    B. RAM
    C. CPU
    D. ROM
    E. None of these

Answer: Option C

283. Which part of the computer displays the work done?

    A. RAM
    B. Scanner
    C. Monitor
    D. ROM
    E. None of these

Answer: Option C

284. The main job of a CPU is to

    A. carry out program instructions
    B. store data/information for future use
    C. process data inti information
    D. Both 1) and 3)
    E. None of these

Answer: Option D

285. _____ are attempts by individuals to obtain confidential information from you by falsifying their identity?

    A. Phising trips
    B. Computer viruses
    C. Special function cards
    D. Scanners
    E. Keyboards

Answer: Option A

286. All of the following are examples of real security and privacy risks except

    A. Hackers
    B. Spam
    C. Viruses
    D. Identity theft
    E. None of these

Answer: Option B

287. A(n) _____ is a small, wireless handheld computer that scans items, tags and pulls up the current price (and any special offer) as you shop.

A. PSS
B. PoS
C. Inventary
D. Data mining
E. None of these

Answer: Option A

288. Which of the following is NOT one of the four major data processing functions of a computer?

A. Gathering data
B. Processing data into information
C. Analysing the data or information
D. Storing the data or information
E. None of these

Answer: Option C

289. Computers uses _____ language to process data.

A. processing
B. kilobyte
C. binary
D. representational
E. None of these

Answer: Option C

290. Computers process data into information working exclusively with

A. multimedia
B. words
C. characters
D. numbers
E. None of these

Answer: Option D

291. The string of eight 0s and 1s is called a

A. megabyte
B. kilobyte
C. byte
D. gigabyte
E. None of these

Answer: Option C

292. A _____ is approximately one billion bytes.

A. kilobyte
B. bit
C. gigabyte
D. megabyte
E. None of these

Answer: Option C

293. SMTP, FTP and DNS are applications of the _____ layer.

A. Data link
B. Network
C. Transport
D. Application
E. None of these

Answer: Option. D

294. A _____ is not a form of biometrics.

A. Fingerprint
B. Password
C. Retina scan
D. Breath scan
E. None of these

Answer: Option B

295 Reference to each file on a disk are stored in a

   A. file allocation table
   B. root allocation table
   C. linking directory
   D. root directory
   E. None of these

Answer: Option A

296. Buffering in printers is necessary

   A. as computers are fast in generating data for printing then printer can print it.
   B. as there is not enough memory provided with printers.
   C. to make printers work for more years. 4) Both A and B
   D. None of these

Answer: Option D

297. Airlines reservation system is a typical example of

   A. Batch processing
   B. On-line processing
   C. Real time processing
   D. Both A and B
   E. Both B and C

Answer: Option E

298. Which of the following memories is often used in a typical computer operation?

   A. RAM
   B. ROM
   C. FDD
   D. HDD
   E. None of these

Answer: Option A

299. Which of the following is NOT a logic gate?

   A. AND
   B. OR
   C. NAND
   D. NOR
   E. None of these

Answer: Option E

300. The difference between people with access to computers and the Internet and those without this access is known as the

   A. digital divide
   B. Internet divide
   C. Web divide
   D. broadband divide
   E. None of these

Answer: Option A

301. DSL is example of a(n) _____ connection.

   A. network
   B. wireless
   C. slow
   D. broadband
   E. None of these

Answer: Option D

302. _____ is the study of molecules and structures whose size ranges from 1 to 100 Nanometres?

   A. Nanoscience
   B. Microelectrodes
   C. Computer Forensics
   D. Artificial intelligence
   E. None of these

Answer: Option A

303. The name for the way with which computers manipulate data into information is called

- A. programming
- B. processing
- C. storing
- D. organising
- E. None of these

Answer: Option B

304. After a picture has been taken with a digital camera and processed appropriately, the actual print of the picture is considered a(n)

- A. data
- B. output
- C. input 4
- D. process
- E. None of these

Answer: Option B

305. A command that takes what has been typed into the computer and can be seen on the screen and sends it to the printer for output on paper

- A. print
- B. return
- C. jump
- D. attention
- E. None of these

Answer: Option A

306. The key which lets you exit a program when pushed

- A. arrow key
- B. spacebar
- C. escape key
- D. return key
- E. None of these

Answer: Option C

307. The ability of an OS to run more than one application at a time is called

- A. multitasking
- B. object-oriented programming
- C. multi-user computing
- D. time-sharing
- E. None of these

Answer: Option 1

308. Which of the following statements best describes the batch method of input?

- A. Data is processed as soon as it is input.
- B. Data is input at the time it is collected.
- C. Data is collected in the form of source documents, placed into groups, and then input to the computer.
- D. Source documents are not used.
- E. None of these

Answer: Option C

309. The benefit of using computers is that

- A. Computers are very fast and can store huge amounts of data.
- B. Computers provide accurate output even when input is incorrect.
- C. Computers are designed to be inflexible.
- D. All the above
- E. None of these

Answer: Option A

310. The function of CPU is

A. to provide external storage of text
B. to communicate with the operator
C. to read, interpret and process the information and instruction
D. to provide a hard copy
E. None of these

Answer: Option C

311. What characteristics of read-only memory makes it useful?

A. ROM information can be easily updated
B. Data in ROM is nonvolatile, that is, it remains there even without elctronical power.
C. ROM provides very large amounts of inexpensive data storage.
D. ROM chips are easily swapped between different brands of computers.
E. None of these

Answer: Option B

312. _____ is the process of carrying out commands.

A. Fetching
B. Storing
C. Decoding
D. Executing
E. None of these

Answer: Option D

313. Which of the following peripheral devices displays information to a user?

A. Monitor
B. Keyboard
C. Secondary storage device
D. Scanner
E. None of these

Answer: Option A

314. The physical components of a computer system is called

A. software
B. hardware
C. network
D. open source
E. None of these

Answer: Option B

315. Which of the following is a graphical representation of an application?

A. Windows 95
B. Windows Explorer
C. Icon
D. Taskbar
E. None of these

Answer: Option C

316. A field is a related group of

A. records
B. files
C. characters
D. cables
E. None of these

Answer: Option C

317. To restart the computer _____ key is used.

A. Del + Ctrl
B. Backspace + Ctrl
C. Ctrl + Alt + Del
D. Reset
E. None of these

Answer: Option D

318. The process of putting information in a file on a magnetic disk, or in a computer's memory, so it can be used later

- A. store
- B. ship
- C. shift
- D. centre
- E. None of these

Answer: Option A

319. Saving is the process of

- A. copying a document from memory to a storage medium
- B. making changes to a document's existing content
- C. changing the appearance, or overall look, of a document
- D. developing a document by entering text using a keyboard
- E. None of these

Answer: Option A

320. Printed information, called _____ exists physically and is a more permanent form of output than that presented on a display device.

- A. soft copy
- B. hard copy
- C. carbon copy
- D. desk copy
- E. None of these

Answer: Option B

321. To find a saved document in the computer's memory and bring it up on the screen to view is called

- A. reversing
- B. rerunning
- C. retrieving
- D. returning
- E. None of these

Answer: Option C

322. The Internet is a system of

- A. software bundles
- B. Web pages
- C. Website
- D. Interconnected networks
- E. None of these

Answer: Option D

323. Code consisting of bars and lines of varying widths or lengths that is computer readable is known as

- A. an ASCII codes
- B. a magnetic tape
- C. an OCR scanner
- D. a bar code
- E. None of these

Answer: Option D

324. A _____ is a unique name that you give to a file of information.

- A. device letter
- B. folder
- C. filename
- D. filename extension
- E. None of these

Answer: Option C

325. What is an email attachment?

- A. A receipt sent by the recipient.
- B. A separate document from another program sent along with an email message.
- C. A malicious parasite that feeds off your messages and destroys the contents.
- D. A list of CC or BCC recipients.
- E. None of these

Answer: Option B

326. Which of the following are all considered advantages of e-mail?

- A. Convenience, speed of delivery, generality and reliability
- B. Printable, global and expensive
- C. Global, convenience and Microsoft owned
- D. Slow delivery, reliable, global and inexpensive
- E. None of these

Answer: Option A

327. E-commerce allows companies to

- A. issue important business reports
- B. conduct business over the Internet
- C. support decision making processes
- D. keep track of paper-based transactions
- E. None of these

Answer: Option B

328. In a client/server model, a client program

- A. asks for information
- B. provides information and files
- C. serves software files to other computers
- D. distributes data files to other computers
- E. None of these

Answer: Option A

329. Computers manipulate data in many ways, and this manipulation is called _____.

- A. utilizing
- B. batching
- C. upgrading
- D. processing
- E. None of these

Answer: Option D

330. Which of the following is an example of an optical disk?

- A. Digital versatile disks
- B. Magnetic disks
- C. Memory disks
- D. Data bus disks
- E. None of these

Answer: Option A

331. Another word for the CPU is

- A. microprocessor
- B. execute
- C. microchip
- D. decoder
- E. None of these

Answer: Option A

332. A menu contains a list of

A. commands
B. data
C. objects
D. reports
E. None of these

Answer: Option A

333. A command to get a file you worked on from the memory where it was stored

A. close
B. delete
C. open
D. get it
E. None of these

Answer: Option C

334. A _____ is a collection of data that is stored electronically as a series of records in a table.

A. spreadsheet
B. presentation
C. database
D. web page
E. None of these

Answer: Option C

335. The software tools that enable a user to interact with a computer for specific purposes are known as

A. hardware
B. networked software's
C. sharewares
D. applications
E. None of these

Answer: Option D

336. What is the shape of a CD?

A. Quadrilateral
B. Rectangular
C. Circular
D. Hexagonal
E. None of these

Answer: Option C

337. Which of the following is NOT an output device?

A. Plotter
B. Printer
C. Scanner
D. Monitor
E. None of these

Answer: Option C

338. A _____ contains buttons and menus that provide quick access to commonly used commands.

A. toolbar
B. menu bar
C. window
D. find
E. None of these

Answer: Option A

339. The _____ enables you to simultaneously keep multiple pages open in one browser window.

A. tab box
B. pop-up helper
C. tab row
D. address bar
E. Esc key

Answer: Option C

340. A _____ is an example of an input device.

 A. keyboard
 B. printer
 C. motherboard
 D. CPU
 E. None of these

Answer: Option A

341. A(n) _____ is the text you want to be printed at the bottom of the pages.

 A. header
 B. endnote
 C. footnote
 D. footer
 E. None of these

Answer: Option D

342. A(n) _____ is the combination of software and hardware that facilitates the sharing of information between computing devices.

 A. network
 B. peripheral
 C. expansion board
 D. digital device
 E. None of these

Answer: Option A

343. The _____ tells the computer how to use its components.

 A. utility
 B. network
 C. operating system
 D. application program
 E. None of these

Answer: Option C

344. Which of the following functions is NOT performed by the TCP?

 A. Addressing
 B. Connection establishment
 C. Data transfer
 D. Flow control
 E. None of these

Answer: Option E

345. In addition to keying data directly into a database, data entry can be done from a(n)

 A. input form
 B. table
 C. field
 D. data dictionary
 E. None of these

Answer: Option A

346. The term _____ designates equipment that might be added to a computer system to enhance its functionality.

 A. digital device
 B. system add-on
 C. disk pack
 D. peripheral device
 E. None of these

Answer: Option D

347. A CD-RW disk

 A. has a faster access than an internal disk
 B. is a form of optical disk, so it can only be written once
 C. holds less data than a floppy disk
 D. can be erased and rewritten
 E. None of these

Answer: Option D

348. The process of changing a written work already done is called

    A. filing
    B. editing
    C. cutting
    D. closing
    E. None of these

Answer: Option B

349. To make a notebook act as a desktop model, the notebook can be connected to a _____ which is connected to a monitor and other devices.

    A. bay
    B. docking station
    C. port
    D. network
    E. None of these

Answer: Option B

350. What is the name of the process that is used to convert a series of instructions, or program, written in a high- level language into instructions (or a program) that can be run on a computer?

    A. Assembling
    B. Compiling
    C. Translating
    D. Uploading
    E. None of these

Answer: Option B

351. What does 'C' represent in the term MICR?

    A. Code
    B. Column
    C. Computer
    D. Character
    E. None of these

Answer: Option D

352. On which button does help menu exist?

    A. End
    B. Start
    C. Turn off
    D. Restart
    E. None of these

Answer: Option B

353. Which of the following is the newest version of Excel among the following?

    A. Excel 2000
    B. Excel 2002
    C. Excel ME
    D. Excel XP
    E. None of these

Answer: Option D

354. _____ processes the data and is also called the brain of the computer.

    A. Motherboard
    B. Memory
    C. RAM
    D. CPU
    E. None of these

Answer: Option D

355. Which of the following are objects in an access database?

    A. table, form
    B. queries, reports
    C. macros, modules
    D. All the above
    E. None of these

Answer: Option D

356. Which area in an Excel window allows entering values and formulas?

   A. Title bar
   B. Menu bar
   C. Formula bar
   D. Standard Tool Bar
   E. None of these

Answer: Option C

357. Computer software can be defined as

   A. the computer and its associated equipment.
   B. the instructions that tell the computer what to do.
   C. computer components that act to accomplish a goal.
   D. an interface between the computer and the network.
   E. the interaction between the computer and its database.

Answer: Option B

358. A _____ is a set of rules.

   A. resource locator
   B. domain
   C. hypertext
   D. URL
   E. protocol

Answer: Option E

359. Which of the following is NOT an example of hardware?

   A. Mouse
   B. Printer
   C. Monitor
   D. Excel
   E. None of these

Answer: Option D

360. Which of the following is part of the system unit?

   A. Monitor
   B. CPU
   C. CD-ROM
   D. Floppy disk
   E. None of these

Answer: Option B

361. Fax machines and imaging systems are examples of

   A. bar-code readers
   B. output devices
   C. scanning devices
   D. pen based systems
   E. None of these

Answer: Option C

362. When writing a document, you can use the _____ feature to find an appropriate word or an alternative word if you find yourself stuck for the right word.

   A. dictionary
   B. word finder
   C. encyclopedia
   D. Wikipedia
   E. None of these

Answer: Option A

363. Various applications and documents are represented on the Windows desktop by

   A. Symbols
   B. Labels
   C. Graphs
   D. Icons
   E. None of these

Answer: Option D

364. Which of the following could be digital input devices for computers?

    A. Digital camcorder
    B. Microphone
    C. Scanner
    D. All the above
    E. None of these

 Answer: Option D

365. The box that contains the central electronic components of the computer is the

    A. motherboard
    B. system unit
    C. peripheral
    D. input device
    E. None of these

 Answer: Option B

366. You can use the _____bar to type a URL and display a Web page, or type a keyword to display a list of related Web pages.

    A. menu
    B. title
    C. search
    D. web
    E. address

Answer: Option D

367. A(n) _____ is a private corporate network, used exclusively by company employees.

    A. Internet
    B. local area network
    C. peer-to-peer
    D. intranet
    E. None of these

Answer: Option D

368. A saved document is referred to as a

    A. file
    B. word
    C. folder
    D. project
    E. None of these

Answer: Option A

369. Codes consisting of bars and lines of varying widths or lengths that are computer readable are known as

    A. a bar code
    B. an ASCII codes
    C. a magnetic tape
    D. a light pen
    E. None of these

Answer: Option A

370. When cutting and pasting, the item cut is temporarily stored in

    A. ROM
    B. Hard drive
    C. Diskette
    D. Dashboard
    E. Clipboard

Answer: Option E

371. What is backup?

    A. Adding more components to your network
    B. Protecting data by copying it from the original source to a different destination
    C. Filtering old data from the new data
    D. Accessing data on tape
    E. None of these

Answer: Option B

372. _____ are type of inexpensive digital camera that remains tethered to a computer and are used for videoconferencing, video chatting, and live Web broadcast.

    A. Webcams
    B. Webpics
    C. Browsercams
    D. Browserpics
    E. None of these

Answer: Option A

373. The acronym HTML stands for

    A. High Transfer Machine Language
    B. High Transmission Machine Language
    C. Hyper Text Markup Language
    D. Hypermedia Text Machine Language
    E. None of these

Answer: Option C

374. Reference to each file on a disk are stored in a

    A. file allocation table
    B. root allocation table
    C. linking directory
    D. root directory
    E. None of these

Answer: Option A

375. What is correcting error in a program called?

    A. Interpreting
    B. Translating
    C. Debugging
    D. Compiling
    E. None of these

Answer: Option C

376. Sending an email is similar to

    A. writing a letter
    B. drawing a picture
    C. talking on the phone
    D. sending a package
    E. None of these

Answer: Option A

377. To _____ a document means to make changes to its existing content.

    A. format
    B. save
    C. edit
    D. print
    E. None of these

Answer: Option C

378. Where is the disk put to enable computer to read it?

    A. Disk drive
    B. Memory
    C. CPU
    D. ALU
    E. None of these

Answer: Option A

379. What menu is selected to cut, copy and paste?

    A. File
    B. Tools
    C. Special
    D. Edit
    E. None of these

Answer: Option A

380. The most important or powerful computer in a typical network is

   A. desktop
   B. network client
   C. network server
   D. network station
   E. None of these

Answer: Option C

381. To change hardware components into more powerful or rectified version is called

   A. expansion
   B. plug and play
   C. upgrading
   D. upsizing
   E. None of these

Answer: Option C

382. Which of the following views is present in Power Point?

   A. Document view
   B. Slide sorter view
   C. Slide changer view
   D. Play slide view
   E. None of these

 Answer: Option B

383. In order to move from one worksheet to another in excel workbook, one should click

   A. active cell
   B. scroll bar
   C. sheet tab
   D. tab button
   E. None of these

Answer: Option C

384. To access properties of an object, the mouse technique to use is _____.

   A. dragging
   B. dropping
   C. right-clicking
   D. shift-clicking
   E. None of these

Answer: Option C

385 Every device on the Internet has a unique _____ address that identifies it in the same way that a street address identifies the location of a house.

   A. DH
   B. DA
   C. IP
   D. IA
   E. None of these

Answer: Option C

386 This type of hardware consists of devices that translate data into a form the computer can process

   A. application
   B. input
   C. system
   D. All the above
   E. None of these

Answer: Option B

387. Which key is used in combination with another key to perform a specific task?

   A. Function
   B. Arrow
   C. Space bar
   D. Control
   E. None of these

Answer: Option D

388. A step-by-step procedure for accomplishing a task is known as a(n)

A. algorithm
B. hardware program
C. software bug
D. firmware program
E. None of these

Answer: Option A

389. A group of 8 bits is known as

A. byte
B. kilobyte
C. binary digit
D. megabit
E. None of these

Answer: Option A

390. The hardware device commonly referred to as the 'brain' of the computer is the

A. RAM chip
B. data input
C. CPU
D. secondary storage
E. None of these

Answer: Option C

391. What is the intersection of a column and a row called on an Excel worksheet?

A. Column
B. Value
C. Address
D. Cell
E. None of these

Answer: Option D

392 The process of a computer of receiving information from a server on the Internet is called

A. pulling
B. pushing
C. downloading
D. transferring
E. None of these

Answer: Option C

393. Which of the following would you do to remove a paragraph from a report you had written?

A. Delete and edit
B. Highlight and delete
C. Cut and paste
D. Undo typing
E. None of these

Answer: Option B

394. All the following media have read and write capability except

A. flash memory cards
B. CD-ROMs
C. hard disk drives
D. floppy disks
E. None of these

Answer: Option B

395. If a user needs information instantly available to the CPU, it should be stored

A. on a CD
B. in secondary storage
C. in the CPU
D. on the motherboard
E. None of these

Answer: Option B

396. To what temporary area can you store text and other data, and later paste them to another location?

    A. The clipboard
    B. ROM
    C. CD-ROM
    D. The hard disk
    E. None of these

Answer: Option A

397. The operating system called UNIX is typically used for

    A. desktop computers
    B. laptop computers
    C. super computers
    D. web servers
    E. All the above

Answer: Option E

398. Press _____ to move the insertion point to the address box, or to highlight the URL in the address box.

    A. Alt+D
    B. Alt+A
    C. Shift+Tab
    D. Tab+Ctrl
    E. None of these

Answer: Option A

399. A collection of unprocessed items is

    A. information
    B. data
    C. memory
    D. reports
    E. None of these

Answer: Option B

400. The portion of the CPU that coordinates the activities of all the other computer components is the

    A. motherboard
    B. coordination board
    C. control unit
    D. arithmetic logic unit
    E. None of these

Answer: Option C

401. A _____ is approximately one billion bytes.

    A. kilobyte
    B. B bit
    C. C gigabyte
    D. D megabyte
    E. E None of these

Answer: Option C

402. The _____ directory is mandatory for every disk.

    A. Root
    B. Base
    C. Sub
    D. Case
    E. None of these

Answer: Option A

403. To prepare a presentation/slide show, which application is commonly used?

    A. Photoshop
    B. Power Point
    C. Outlook Express
    D. Internet Explorer
    E. All the above

Answer: Option B

404. _____ is the process of carrying out commands.

    A. Fetching
    B. Storing
    C. Executing
    D. Decoding
    E. None of these

Answer: Option C

405. Which of the following refers to the fastest, biggest and most expensive computers?

    A. Personal Computers
    B. Supercomputers
    C. Laptops
    D. Notebooks
    E. None of these

Answer: Option B

406. Microsoft is an example of

    A. an operating system
    B. a processing device
    C. application software
    D. an input device
    E. None of these

Answer: Option C

407. _____ is the process of carrying out commands.

    A. Fetching
    B. Storing
    C. Decoding
    D. Executing
    E. None of these

Answer: Option D

408. If you do not want to select any option after opening a menu then click menu title again or press key_____ To close the menu.

    A. Shift
    B. Tab
    C. Escape
    D. F1
    E. None of these

Answer: Option C

409. It is easy to change the name of file using _____ process.

    A. transforming
    B. christening
    C. renaming
    D. retagging
    E. None of these

Answer: Option C

410. What is the minimum and maximum zoom sizes in MS Office?

    A. 10, 100
    B. 20, 250
    C. 10, 500
    D. 10, 1000
    E. None of these

Answer: Option E

411. In Excel, _____contains one or more worksheets.

    A. Template
    B. Workbook
    C. Active cell
    D. Label
    E. None of these

Answer: Option D

412. Which of the following is a popular programming language for developing multimedia web pages, websites and web-based applications?

    A. COBOL
    B. Java
    C. BASIC
    D. Assembler
    E. None of these

Answer: Option B

413. Compiling creates a (n)

    A. program specification
    B. algorithm
    C. executable program
    D. subroutine
    E. None of these

Answer: Option C

414 Computers use the _____number system to store data and perform calculations.

    A. decimal
    B. hexadecimal
    C. octal
    D. binary
    E. None of these

Answer: Option A

415. The _____ key will launch the Start button.

    A. esc
    B. shift
    C. Windows
    D. Shortcut
    E. None of these

Answer: Option C

416. A character of information is represented by a (n)

    A. byte
    B. bit
    C. field
    D. attribute
    E. None of these

Answer: Option B

417. A set of instructions telling the computer what to do is called

    A. mentor
    B. instructor
    C. compiler
    D. program
    E. None of these

Answer: Option D

418. To maximize a window means

    A. fill it to capacity
    B. expand it to fit the desktop
    C. put only like files inside
    D. drag it to the recycle bin
    E. None of these

Answer: Option B

419. The home page of a website is

    A. the largest page
    B. the last page
    C. the first page
    D. the most colorful page
    E. None of these

Answer: Option C

420. Which of the following is not associated with computers?

- A. BIt
- B. Binary
- C. Pencil
- D. Mouse
- E. Screen

Answer: Option C

421. MICR technology used for clearance of cheque by banks refers to

- A. Magnetic Ink Character Recognition
- B. Magnetic Intelligence Character Recognition
- C. Magnetic Information Cable Recognition
- D. Magnetic Insurance Cases Recognition
- E. None of these

Answer: Option B

422. Modern computers represent characters and numbers internally using one of the following number systems:

- A. Pentad
- B. Octal
- C. Hexa
- D. Septa
- E. Binary

Answer: Option E

423. A _____ is approximately a million bytes.

- A. gigabyte
- B. kilobyte
- C. megabyte
- D. Terabyte
- E. None of these

Answer: Option C

424. If you want to extend the length of the network without having the signal degrade, you would use a

- A. repeater
- B. router
- C. gateway
- D. switch
- E. None of these

Answer: Option A

425. To move down a page in a document

- A. jump
- B. fly
- C. wringgle
- D. scroll
- E. None of these

Answer: Option D

426. What type of resource does have greater probability to become shared resource in a computer network?

- A. Printers
- B. Speakers
- C. Floppy disk drivers
- D. Keyboards
- E. None of these

Answer: Option A

427. Which of the following terms is used to describe the movement of an item with the help of mouse to a new position on screen?

- A. click
- B. double click
- C. drag and drop
- D. point
- E. right click

Answer: Option C

428. What does storage unit provide?

    A. Place for typing data
    B. Storage for information and instruction
    C. Place for printing information
    D. All the above
    E. None of these

Answer: Option B

429. _____ are distinct items that don't have much meaning to you in a given context.

    A. Fields
    B. Data
    C. Queries
    D. Properties
    E. None of these

Answer: Option B

430. An example of a telecommunication device is a

    A. Keyboard
    B. mouse
    C. printer
    D. modem
    E. None of these

Answer: Option D

431. Two or more computers connected to each other for sharing information form a

    A. network
    B. router
    C. server
    D. tunnel
    E. pipeline

Answer: Option B

432. The _____ becomes different shapes depending on the task you are performing.

    A. active tab
    B. insertion point
    C. mouse pointer
    D. ribbon
    E. None of these

Answer: Option 3

433. The capability of the operating system to enable two or more than two instructions to execute simultaneously in a single computer system by using multiple CPUs is

    A. Multitasking
    B. Multiprogramming
    C. multiprocessing
    D. Multiexecution
    E. None of these

Answer: Option C

434. A collection of related information sorted and dealt with as a unit is a

    A. disk
    B. data
    C. file
    D. floppy
    E. None of these

Answer: Option C

435. An output device that lets you see what the computer is doing

    A. a disk drive
    B. monitor screen
    C. shift key
    D. printer
    E. None of these

Answer: Option B

436. To access a mainframe or supercomputer, users often use a

A. terminal
B. node
C. desktop
D. handheld
E. None of these

Answer: Option A

437. By default, your documents print in _____ mode.

A. landscape
B. portrait
C. page setup
D. print view
E. None of these

Answer: Option B

438. Firewalls are used to protect against

A. unauthorized attacks
B. virus attacks
C. data driven attacks
D. fire attacks
E. None of these

Answer: Option A

439. The term "hypertext" means

A. Consequential writing
B. Hypermedia
C. Blinking text
D. Text with heavy formatting
E. None of these

Answer: Option B

440. We can enter and edit text efficiently using

A. spreadsheet
B. typewriter
C. Word Processing Program
D. Desktop Publishing Program
E. None of these

Answer: Option C

441. _____ may be included in other folder while making hierarchical structure folder.

A. Manifold
B. Tiered folder
C. Sub-folder
D. Object
E. None of these

Answer: Option C

442. To access properties of an object, the mouse technique to use is _____.

A. right clicking
B. shift clicking
C. dragging
D. dropping
E. None of these

Answer: Option A

443. A _____ shares hardware, software and data among authorized users.

A. network
B. protocol
C. hypertext
D. transmitter
E. None of these

Answer: Option A

444. Computer programs are written in a high-level programming language; however, the human readable Version of a program is called

    A. cache
    B. instruction set
    C. source code
    D. world size
    E. None of these

Answer: Option C

445. In world processing, an efficient way to move the 3rd paragraph to place it after the 5th paragraph is

    A. copy and paste
    B. copy, cut and paste
    C. cut, copy and paste
    D. cut and paste
    E. None of these

Answer: Option D

446. Which of the following is an example of connectivity?

    A. Internet
    B. Floppy disk
    C. paper disk
    D. TV disk
    E. None of these

Answer: Option A

447. _____ allows you to print.

    A. Ribbon
    B. Monitor
    C. Go now
    D. Ctrl+P
    E. None of these

Answer: Option D

448. Microsoft Office is an example of a

    A. closed source software
    B. open source software
    C. horizontal market software
    D. vertical market software
    E. None of these

Answer: Option A

449. A popular way to learn about computers without ever going to a classroom is called

    A. learning
    B. isolated learning
    C. eLearning
    D. close learning
    E. None of these

Answer: Option C

450. A person who uses his/her expertise to gain access to other people's computers to get information illegally or do damage is a

    A. spammer
    B. hacker
    C. instant messenger
    D. All of the above
    E. None of these

Answer: Option B

451. Binary coded decimal (BCD) numbers express each decimal digit as a

    A. bit
    B. byte
    C. nibble
    D. binary digit
    E. word

Answer: Option C

452. One nibble is equal to

A. 2 bits
B. 4 bits
C. 6 bits
D. 8 bits
E. None of these

Answer: Option B

453. What may happen if a worksheet is not protected?

A. It cannot be opened.
B. It cannot be saved.
C. It cannot be edited.
D. It can be edited.
E. All cells get locked

Answer: Option D

454. What is a firmware?

A. A program started in RAM.
B. A program started in a file.
C. A program started in boot sector.
D. A program started in ROM.
E. None of these

Answer: Option D

455. 'TWAIN' is related to which of the following?

A. A.Printer
B. Keyboard
C. Mouse
D. Monitor
E. Scanner

Answer: Option E

456. The Internet is an example of _____ network.

A. star
B. bus
C. hybrid
D. mesh
E. ring

Answer: Option D

457. Blueprints are usually created using _____software.

A. CGI
B. Paint
C. Draw
D. CAD
E. API

Answer: Option D

458. The power of a spreadsheet lies in its

A. cells
B. formulas
C. labels
D. worksheets
E. row and columns

Answer: Option B

459. IP address consists of how many bits?

A. 16 bits
B. 8 bits
C. 30 bits
D. 32 bits
E. 36 bits

Answer: Option D

460. Which storage device is mounted on 'reels'?

- A. Floppy disk
- B. CD-ROM
- C. Magnetic disk
- D. Magnetic tape
- E. Hard disk

Answer: Option D

461. A paint program keeps track of every _____ placed on the screen.

- A. Image
- B. object
- C. pixel
- D. color
- E. symbol

Answer: Option C

462. Rules of a programming language are called

- A. procedures
- B. calls
- C. methods
- D. login
- E. syntax

Answer: Option E

463. A primary key can also be called a

- A. super key
- B. candidate key
- C. alternate key
- D. secondary key
- E. foreign key

Answer: Option B

464. Which shortcut key is used to open a new file in MS Word?

- A. Ctrl+N
- B. Ctrl+M
- C. Ctrl+Y
- D. Ctrl+X
- E. Ctrl+Z

Answer: Option A

465. Bridge operates in which of the following OSI layers?

- A. Physical
- B. Network
- C. Data link
- D. Both 1) and 3)
- E. Session

Answer: Option D

466. _____ printer is used for fax machines.

- A. Line
- B. Dot matrix
- C. Laser
- D. Inkjet
- E. Thermal

Answer: Option E

467. What does AMD stands for?

- A. Advanced Mainframe Devices
- B. Advanced Micro Devices
- C. Advanced Mini Devices
- D. Advanced Monitor Devices
- E. Advanced Major Devices

Answer: Option B

468. _____ provides electronic data interchange facility.

    A. ISDN
    B. LAN
    C. VAN 4) CAN
    D. None of these

Answer: Option C

469. An assembly language is a division of

    A. Middle level language
    B. High level language
    C. Low level language
    D. Machine language
    E. None of these

Answer: Option C

470. A language based on graphics for use in education is called

    A. PROLOG
    B. LOGO
    C. COBOL
    D. BASIC
    E. PASCAL

Answer: Option B

471. Which is the most popular medium for direct access to secondary storage of a computer?

    A. Magnetic tape
    B. ROM
    C. RAM
    D. Magnetic disk
    E. None of these

Answer: Option D

472. Ethernet uses _____ topology.

    A. bus
    B. ring
    C. star
    D. tree
    E. mesh

Answer: Option A

473. Which of the following produces the best quality graphics reproduction?

    A. Laser printer
    B. Inkjet printer
    C. Plotter
    D. Dot matrix printer
    E. CAD

Answer: Option C

474. A process is an instance of a computer _____ that is being executed.

    A. job
    B. program
    C. task
    D. method
    E. call

Answer: Option B

475. A computer virus is a software program which has the essential ability to

    A. repeat data
    B. clone itself
    C. hide itself
    D. reduce itself
    E. None of these

Answer: Option B

477. The interface of data from a CPU to peripheral devices of a computer is achieved through

A. interface
B. commands
C. buffer
D. parts of computer
E. All the above

Answer: Option D

478. DOS cannot retrieve any data from a disk if a computer virus corrupts the _____ of the computer.

A. directory area
B. data area
C. BAT files
D. file allocation table
E. root directory area

Answer: Option 4

479. Salami attack is a type of attack that operates on

A. confidential data
B. company data
C. employee data
D. financial data
E. None of these

Answer: Option D

480. Which of the following is NOT a part of the operating system?

A. Supervisor
B. Job control program
C. I/O control program
D. Performance monitor
E. None of these

Answer: Option D

481. Reel-to-reel tape drives are commonly used with

A. mini computers
B. micro computers
C. mainframe computers
D. laptops
E. personal computers

Answer: Option C

482. To select an entire row in the Excel sheet, the shortcut key that is used is

A. ctrl+space
B. ctrl+arrow key
C. shift+arrow key
D. ctrl+tab
E. shift+space

Answer: Option E

483. What is the number of maximum columns that can be inserted in a Word (2003) document?

A. 35
B. 42
C. 45
D. 55
E. 52

Answer: Option C

484. _____ are the summarised version of slides that display only titles and main text.

A. Handouts
B. Outlines
C. Speaker notes
D. Slide sorter
E. None of these

Answer: Option B

485. In _____, the cells are referred by their fixed position in the worksheet.

    A. cell referencing
    B. relative referencing
    C. absolute referencing
    D. mixed referencing
    E. fixed referencing

Answer: Option C

486. How many types of data can be entered in a worksheet?

    A. Three
    B. Four
    C. Two
    D. Five
    E. Six

Answer: Option A

487. Which type of protocol is used for accessing Internet/web on mobile phones?

    A. PPP
    B. HTTP
    C. FTP
    D. WAP
    E. SMTP

Answer: Option D

488. The device which is used to connect the computer to the network media is called

    A. cable
    B. hub
    C. switch
    D. NIC
    E. All the above

Answer: Option D

489. One KB is equal to _____ bytes.

    A. 124
    B. 924
    C. 1024
    D. 1124
    E. 1224

Answer: Option C

490. IEEE _____ standard is used for wireless LAN.

    A. 802.12
    B. 802.13
    C. 802.15
    D. 802.11
    E. 802.10

Answer: Option D TM

491. To change the selected text to all capital letters, click the change case button, then click

    A. Uppercase
    B. Upper all
    C. Caps lock
    D. Lock Upper
    E. Large Size

Answer: Option A

492. A person who uses his/her expertise to gain access to other people's computers to get information illegally or do damage is a

    A. hacker
    B. analyst
    C. instant messenger
    D. programmer
    E. None of these

Answer: Option A

493. A device that connects to a network without the use of cables is said to be

   A. distributed
   B. free
   C. centralised
   D. open source
   E. wireless

Answer: Option E

494. Reusable optical storage will typically have the acronym

   A. CD
   B. DVD
   C. ROM
   D. RW
   E. ROS

Answer: Option D

495. A Web site's main page is called its _____.

   A. Homepage
   B. Browser page
   C. Search page
   D. Bookmark
   E. None of these

Answer: Option A

496. Which of the following was the first widely used OS with graphical interface?

   A. OS12
   B. MVS
   C. Mac OS
   D. DOS
   E. VMS

Answer: Option C

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   A. OS12
   B. MVS
   C. Mac OS
   D. DOS
   E. VMS

Answer: Option C

498. Lynx is a type of

   A. search engine
   B. web index
   C. meta-search-engine
   D. web browser
   E. newsgroup

Answer: Option D

499. A computer is a box full of electronic

   A. chips
   B. registers
   C. circuits
   D. switching devices
   E. None of these

Answer: Option D

500. Which of the following keyboards is the fastest?

   A. QWERTY
   B. Dvorak
   C. Alphanumeric
   D. Numeric
   E. None of these

Answer: Option B