



THE WEST BENGAL UNIVERSITY OF HEALTH SCIENCES

DD-36, Sector-I, Salt Lake, Kolkata 700 064

Website: www.wbuhs.ac.in / www.wbuhsexams.in

Phone (EPBX): 2321-3461/2334-6602 Fax: 2358-0100

Memo No. OG/WBUHS/2018-19/1616

Date: 22.11.2018

Applications are invited in the prescribed pro-forma from the qualified candidates for the following posts in the College of Medicine & JNM Hospital (COM & JNMH), Kalyani, Nadia, and the West Bengal University of Health Sciences (WBUHS), Salt Lake, Kolkata:

1. CONTROLLER OF EXAMINATIONS (WBUHS)- 1 post [Pay Band: Rs. 37, 400 – 67, 000 (Grade Pay will be as per service cum seniority)]

Essential Qualifications:

Should have 5 (five) years of experience in the post of Professor of Modern Medicine or Professor working as Deputy Registrar / Deputy Controller of Examinations for 3 (three) years experience at any Medical University or 7 (seven) years experience in any administrative work at the level of Additional Secretary, Special Secretary and Secretary taken together.

Age Limit: Age as on 22.11.18 should not be more than 62 years (**relaxation in age limit shall be considered for candidates with exceptional qualifications & experience for the said post**)

2. MEDICAL SUPERINTENDENT (COM & JNMH)- 1 post (Pay Band: Rs. 37, 400/- - 67, 000/- with a Grade Pay of Rs. 9, 500/-)

Essential Qualifications:

Should possess a recognized Post Graduate Medical Qualification from a recognized Institution with 10 (ten) years of Administrative experience.

Age Limit: Age as on 22.11.18 should not be more than 62 years (**relaxation in age limit shall be considered for candidates with exceptional qualifications & experience for the said post**)

3. PROGRAMME OFFICER (WBUHS)- 1 post (Pay Band: Rs. 15, 600/- - 39, 100/- with a Grade Pay of Rs. 6, 000/-)

Essential Qualifications:

Should be an M. Sc in Computer Science / B. Tech in Computer Science. Candidates should have experience with large establishment and experience for all current programme suitable to the University. Knowledge of Hardware work will be an added advantage.

Age Limit: Age as on 22.11.18 should not be more than 35 years

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General Conditions:

1. The post is/are full time & private practice of any kind is prohibited. The appointment is made against a permanent vacancy. However, the appointee shall be on probation ordinarily for a period of one year from the date he/she joins the respective post. The appointment is done purely on full time temporary basis likely to be confirmed on satisfactory completion of the period of probation.
2. Complete application in all respects and signed by the candidate should reach to the **Registrar, The West Bengal University of Health Sciences, DD-36, Sector 1, Salt Lake City, Kolkata- 64, within 4th of December 2018.**
3. The envelope should be super-scribed with the post applied for.
4. The application forms are to be submitted with a non refundable demand draft of Rs 500/- for General candidates & Rs 250/- for SC, ST & OBC candidates payable to **“The West Bengal University of Health Sciences”** at **Kolkata.**
5. Separate applications should be sent, if the candidate is applying for more than one post along with separate Demand Drafts for separate posts.
6. Self attested photocopies of the certificates of educational & testimonials showing experience etc. should be attached with the application.
7. Incomplete applications will be rejected without any intimation to the candidate.
8. Employees of Government or semi Government should apply through proper channel. They may send an advance copy in time.
9. **No objection certificate** should be submitted from the Employer during interview.
10. For engagement of retired Govt. officer, pay fixation will be done by Govt. of W.B
11. Non – practicing pay is applicable for Doctors on deputation from State / Central Govt. provided declaration in prescribed format is submitted.
12. **No TA/DA** is permissible if called for interview.
13. Mere submission of application does not confer any right to the candidate for being called for interview.
14. Reservation of posts as per rule of Government of West Bengal.
15. The application form will be available in the official website of the University: **“www.wbuhs.ac.in”.**
16. The decision of the West Bengal University of Health Sciences is final.
17. Appointees are required to serve for a probationary period of 1 year.
18. One month notice needs to be served from either side before termination of service.
19. Any legal action will be dealt in the Jurisdiction of Kolkata.

Sd/-

Registrar

The West Bengal University of Health Sciences



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Website: www.wbuhs.ac.in

Phone: (EPBX) 2321-3461; Fax: 2358-0100

APPLICATION FORM

Please paste a self attested passport size recent colour photograph here

1. Post applied for :
2. Name of the applicant :
3. Date of Birth : *
4. Age as on 22.11.2018:
5. Category: SC / ST / OBC / Gen: *
6. Father's/ Husband's Name:
7. Address for Communication :

8. Contact No.: E-mail:
9. Present designation and name of the Institution of employment : *

10. Educational Qualification : *

11. Details of administrative experience in recognized Medical/Non-Medical Institution/College:

Post	Name of institution	From	To	Period of service

12. Whether attached to Govt./ Semi Govt. service: Yes No
(If yes, then the candidate has to produce NOC from the Employer) *

Declaration:

- a. I possess all essential qualifications for the post applied for.
- b. I solemnly declare that all the statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found suppressed / false or incorrect, or if my ineligibility is detected, my candidature / enrolment to the post applied will stand cancelled.

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Full Signature with date

*** Self attested photocopy of the documents should be attached**